



## MINUTES

### LICENSE AND ADMINISTRATION COMMITTEE MEETING TUESDAY, APRIL 19, 2016

VILLAGE HALL CONFERENCE ROOM  
101 N. MAIN STREET  
WAUCONDA, IL 60084

Board members in attendance: Chairman Howe, Trustee Knight, Trustee Barbini and Trustee Arnswald.

Staff in attendance: Village Administrator, Doug Maxeiner, Director Chris Miller, Debra Ogorzaly and Deputy Clerk, Sherry Davies.

1. **CALL TO ORDER**

Chairman Howe called the meeting to order at 5:35 p.m.

2. **APPROVAL OF MINUTES**

The minutes of March 15, 2016 were tabled.

3. **OLD BUSINESS**

A. Upgrade of the Code Book by American Legal Publishing was discussed.

B. The fee schedule of October 20, 2009 was discussed and Director Miller and Debra Ogorzaly reviewed the new building permit fees schedule that they had prepared. In addition a review of surrounding communities and their various building permit fees was discussed. It was decided that Director Miller would do a further review of the permit fees and would report back to the Committee with information regarding how changes to the fees will impact the revenue projections. He will attend the next License and Administration meeting to discuss his findings.

4. **NEW BUSINESS**

There was no new business.

5. **PUBLIC COMMENT**

There was no public comment.

6. **ADJOURNMENT**

Chairman Howe adjourned the meeting at 6:35 p.m.

Respectfully submitted:

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Sherry Davies