

**VILLAGE OF WAUCONDA
PLAN COMMISSION/ ZONING BOARD OF APPEALS
Meeting Minutes
June 29, 2011**

CALL TO ORDER:

Chairman Steve Madsen called the meeting to order at 7:00 p.m. Dave Wanshek led in the Pledge of Allegiance.

ATTENDANCE;

Roll Call was taken:

	Present	Absent
Rob Fosness	x	
Dave Jakubek	x	
Ernie Kosty		x
Matthew Kurland	x	
Frank Lahrman	x	
Dave Wanshek	x	
Steve Madsen, Chairman	x	

Village Staff and Consultants Present: Chris Miller of Rolf C. Campbell & Associates Village Planning and Zoning Consultants.

Others Present: none.

APPROVAL OF JUNE 15, 2011 MINUTES:

Chairman Madsen asked the Members if there were any questions or concerns with the minutes as drafted.

A motion was made by Dave Wanshek and seconded by Frank Lahrman to approve the June 15, 2011 Minutes. There was no further discussion.

Roll call was taken:

	Aye	Nay
Rob Fosness	x	
Dave Jakubek	x	
Frank Lahrman	x	
Matthew Kurland	x	
Dave Wanshek	x	
Steve Madsen, Chairman	x	

Motion Approved

SYNERGY FLAVORS FINAL PLAT OF RESUBDIVISION

Chairman Madsen referenced the 6/24/11 Rolf C. Campbell & Associates memo which summarized the requested action and provided background regarding the Synergy Flavors Final Plat of Resubdivision. Chairman Madsen asked if there were any questions or comments regarding the plat. Chris Miller indicated that the Village Engineer had several issues regarding engineering improvement plans and the project cost estimate. No other questions or comments were asked or raised. A motion was made by Rob Fosness to approve the Final Plat subject to the Village Engineer approval of Final Engineering and Final Cost Estimates. Dave Jakubek seconded the motion.

Roll call was taken:

	Aye	Nay
Rob Fosness	x	
Dave Jakubek	x	
Frank Lahrman	x	
Matthew Kurland	x	
Dave Wanshek	x	
Steve Madsen, Chairman	x	

Motion Approved

ANNOUNCEMENTS:

Chris Miller provided a hand out of the Zoning Ordinance Draft Table of Permitted and Conditional Uses which included the Plan Commission's recommended revisions as of 6/15/11. There was discussion as to when a public hearing on the draft amendments to the Zoning Ordinance may be scheduled with no date established. Chris Miller is to review potential dates with the Village Administration. Chris Miller also reviewed other planning and zoning activity including the Village Board Joint EDC and B&Z Committee Meetings schedule for review and update of the Village Comprehensive Plan that was amended comprehensively in 2007 and recently was amended to adopt a Bike Plan.

ADJOURNMENT:

A motion to adjourn was made by Dave Jakubek and seconded by Rob Fosness. The motion carried and the meeting was adjourned at 7:25 p.m.