

VILLAGE OF WAUCONDA
REGULAR VILLAGE BOARD MEETING
TUESDAY, SEPTEMBER 20, 2011
MINUTES

1. CALL TO ORDER

Mayor Knigge called the Board of Trustees to order on Tuesday, September 20, 2011, at 7:00 p.m. in the Village Hall.

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Mayor Knigge.

3. ROLL CALL

Upon roll call by the Village Clerk, the following Trustees were:

Present: Trustees Knight, Buster, Starkey, Arnswald, Black

Absent: Trustee Barbini

QUORUM PRESENT

4. PUBLIC COMMENT/CONSENT AGENDA

None

5. APPROVAL OF AGENDA

A motion was made by Trustee Starkey, seconded by Trustee Knight, to approve the agenda.

Ayes: 5 Nays: 0 Absent/Abstain: 1

MOTION DECLARED CARRIED

6. PRESENTATION

A. Nancy Burton, Director of the Wauconda Park District, to Present a Donation for the CERT Program

Nancy Burton, the Director of the Wauconda Park District, started by saying that the Wauconda Triathlon has been going on for six years now. From the contributions they receive, the Park District gives back to the community. The first time they did this, they presented the Police Department with a new patrol bike. This year, they are presenting to CERT (Community Emergency Response Team) two-piece backpacks for their members. Along with the 10 backpacks, they also purchased new tires for the CERT trailer. She continued saying that the Park District could not do these events without the support of the Police Department, Public Works, and CERT. These governmental agencies work so well together. They work together to improve the quality of life for our residents. It is a pleasure to work with all of these departments.

On Thursday night, she will present the members of CERT with their backpacks. Captain Mike Wahl, Coordinator of the CERT Program, was at the meeting and added that the CERT team averages 26 – 30 volunteers for each of the events. CERT is a non-funded program. They get an annual grant from the State of Illinois for about \$4,000.00. They apply for other grants, which make this program self-sustaining. No Village tax dollars are used for it so things like this help the program.

Mayor Knigge thanked Ms. Burton for everything she does. Our Park District is one of the main assets of the Village of Wauconda. And, as she said, the working relationship has been great over the years. He then thanked Mike Wahl for what CERT does. A lot of these events would not happen, or run as well, if CERT wasn't there. He also thanked Capt. Wahl for the incident action plans for the events. They are key for making these events work well.

7. **MOTION TO APPROVE CONSIDERATION OF CONSENT AGENDA BY OMNIBUS VOTE**

A motion was made by Trustee Arnswald, seconded by Trustee Starkey, to approve the Consent Agenda.

Ayes: 5 Nays: 0 Absent/Abstain: 1

MOTION DECLARED CARRIED

CONSENT AGENDA

- A. Approve Committee of the Whole Meeting Minutes from August 23, 2011
- B. Approve Board Meeting Minutes from September 6, 2011
- C. Approve Bills for Payment from 9/2/11 through 9/15/11 Totaling \$431,316.94
- D. Motion to Set Halloween Trick-or-Treat Hours for 4 p.m. to 8 p.m. on Monday, October 31, 2011
- E. Motion to Approve the 2011 Lindy's Landing 31st Annual Bangs Lake Fall Fishing Classic on Sunday, September 25, 2011, from 7 a.m. to 1 p.m. and Waive Boat Safety Inspection Stickers for Participants of the Event
- F. Motion to Approve a Raffle License and Waive License Fee and Manager's Bond for the Wauconda Woman's Club Calcutta Fundraiser Event to be Held at the Onion Pub & Brewery, 22221 N. Pepper Rd., Lake Barrington, Illinois, on Saturday, October 29, 2011
- G. Motion to Approve a License for 8 Raffles and Waive License Fee and Manager's Bond for the Wauconda Woman's Club 50/50 Drawings Held at Their Monthly Meeting from October 11, 2011, through May 8, 2012, at the Wauconda Township Hall, 505 Bonner Rd., Wauconda, Illinois
- H. Motion to Approve a Raffle License and Waive License Fee and Manager's Bond for the Wauconda Lions Club Calcutta Fundraiser Event to be Held on Saturday, November 5, 2011, at Mill Creek Banquets, 330 W. Mill St., Wauconda, Illinois
- I. Motion to Approve a Raffle License and Waive Manager's Bond for the Heide Lovell Fundraiser to be Held on Sunday, October 9, 2011, at Docks Bar & Grill, 313 E. Liberty St., Wauconda Illinois
- J. Motion to Approve Request from the Wauconda Lions Club to Conduct Their Annual Candy Day Sales on Friday, October 14 and Saturday, October 15, 2011, From 7:00 a.m. until 7:00 p.m. at Various Intersections and in Front of Local Businesses in the Village of Wauconda
- K. Motion to Authorize Staff to Work with Unincorporated Wauconda Township Wellsmere Heights Residents to Connect Their Homes to Village of Wauconda Sewer Services at No Cost to the Village
- L. Motion to Approve a Raffle License and Waive Manager's Bond for the Liberty Street Tea Party Fundraiser to be Held on Saturday, September 24, 2011, at 404-B N. Main St., Wauconda, Illinois
- M. Motion to Approve a Raffle License and Waive Manager's Bond for the Wauconda High School Cheer Fundraiser to be Held on Thursday, October 6, 2011 at Wauconda High School, 555 N. Main St., Wauconda, Illinois

N. Motion to Approve a Raffle License and Waive Manager's Bond for the Friends of the Wauconda Area Library Fundraiser to be Held on Sunday, October 2, 2011, at the Wauconda Library, 801 N. Main St., Wauconda, Illinois

8. MOTION TO APPROVE ITEMS A THROUGH N ON THE CONSENT AGENDA

A motion was made by Trustee Starkey, seconded by Trustee Knight, to approve the Consent Agenda by Omnibus vote.

Ayes: Trustees Knight, Buster, Starkey, Arnswald, Black

Nays: None

Absent/Abstain: Trustee Barbini

MOTION DECLARED CARRIED

9. NEW BUSINESS

None

10. STAFF & OFFICERS' REPORTS

Director of Finance, IMRF Authorized Agent, Director of Human Resources/Risk Management, and Director of I.T. Zaida Torres informed the Board that the auditors were coming next Monday.

Village staff and Board members can get a flu shot on Oct. 6th at 10:00 a.m. If interested, please send her an e-mail.

Starting on October 3rd, we will be preparing an inventory of the old records that are being stored in the basement that can be put on a destruction list. This list must be submitted to the State of Illinois for approval. Once we receive their approval, the list will be presented to the Village Board for approval of the list and authorization to bring in a shredding company to destroy the documents. Mayor Knigge asked if the Trustees could bring in their old files for destruction. She said that she could get them put on the list.

Village Administrator, Director of Public Works, and Director of Building & Zoning Dave Geary started by commenting on the long list of raffle license requests received from local agencies for fundraisers. At the next COW, he intends on presenting a recommendation of a new procedure to follow which will allow for the Village Administrator to approve these, without needing to go before the Village Board.

The Village is working very closely right now with the Township on the widening of Garland Road. They have received their bids. This is the Township's project, but the Village will reimburse them for the percentage of the road surface which is our responsibility. It is suspected that our cost will be between \$15,000 - \$20,000. The money for this will come from the last Road Bond. On Sept. 27th the Board will see the intergovernmental agreement which states the actual amount. There will be periods when the road will be shut down during the work. They will be using the Village's Connect CTY to communicate with residents on this. They have notified the School District, and they are working with the Fire and Police Agencies that use this road.

There was a meeting with various agencies in our community, including the School District, the Fire District, Park District, and the Township in reference to the Fuel Depot. These four groups share in the \$180,000 cost capital. Originally, the Village passed on

this concept because we were buying our gas from the local CITGO Station and receiving a significant rebate from the company which ended about a year after this transaction occurred. Now we are buying gas from the station at Bonner Rd. and Rt. 12 because it is a 24 hour station. In light of recent developments, we reopened discussion to allow us to buy into this right now at almost no cost. Administrator Geary and Finance Director Torres have gone through the numbers and it will be a significant savings.

The Denmar Drive vacation has been completed. This was approved a month ago but we were waiting for some final documents, including engineering and a letter of credit. The Synergy people gave us \$200,000.00 in cash which is being held in escrow during the project. This will help in case they walk away from this project, and we need to take action.

The Administration Report states there were 48 special event permits issued to date in the Village of Wauconda.

We passed our annual Illinois EPA inspection of the Treatment Plant. They come in and monitor all aspects of the plant. This went very well.

The staff in Public Works participated in fall protection training.

He said there were 6 new home permits issued.

Commenting on the CERT Program, the Village of Wauconda is the only municipality that has a CERT Program. This is a great service we get from the Fire District. The Wauconda Fire District is also our Emergency Management Agency.

Mayor Knigge asked Administrator Geary to add to his report a running total of permit requests. He would also like to see a list of license requests we get.

The Mayor commented on the Leak Detection Program. It is an excellent way to recoup money that has been invested into a project. He would like to know how many gallons of water are saved from this Program. Mr. Geary said that last year he needed to find out why we had an 18% water loss. You are going to have some, but one leak they found that was so significant they were losing 150,000 gallons a day. This year they found 3 leaks, one of which was a major leak at Lake Pointe.

Alex Pryde, Superintendent of Public Works-Operations, added that in doing the leak survey, they found a leak in an area where they might not have found it because they had put in a new road surface. Because this company was able to pinpoint the leak, they saved money because they didn't need to rip up the new road surface. This is part of the Lake Michigan water application. We need to be able to account for unexplained water loss.

Police Chief Douglas Larsson said that this week's written report is a technical report. There is a listing of auto enforcement reports. The Bonner Rd. and Rt. 12 red light camera will be off for awhile as they do roadwork in that area. The incident reports suggest things are down about 10%. Also there is no new gang activity.

Chief Larsson mentioned that he, Captain Wahl, and Superintendent Pryde have been working on a way to keep the people involved in CERT motivated. Captain Wahl has asked Public Works and the Police Department to provide an academies setting where those already involved in CERT can receive a level of excellence by going through training in the areas of Public Works and Police. This will allow them to do more work for the community. For example, after going through the Police portion of this training, they could be used in a range of duties such as Halloween patrols, answering calls at the 911 center when there are weather concerns, and to helping at the office with clerical duties. Captain Wahl added that this should add to the excitement of being a part of CERT. They could be used to help Building & Zoning. For example, during the past severe weather that came through, they could have been sent out to survey what roads are impassible. They could sign up for ride-along during snow plowing and even with the Police. They will be able to pick one or all three of the academies. Currently, the group meets once a month on Thursday. One of the other Thursdays will be the Citizens Police Academy, another will be the Public Works Academy, and the other will be the Fire Academy. Mayor Knigge commented that this is a great idea and suggested the Communications Committee work with them to get the word out.

Chief Larsson then added that the Village of Lakemoor has asked for a copy of the contract we have with the Village of Tower Lakes. Mr. Magna is working on a contract for them. This should be completed by mid-November.

This Friday will be his monthly staff meeting. Director Torres will be the guest speaker. She will be talking with the sergeants and commanders about the budget, where it comes from, how it is allocated, and how they track it. He will be announcing a couple of new sergeants' duties, one of which will be accreditation manager. Also on Friday they will be picking a new design for the squad cars.

Trustee Buster asked how the code enforcements are monitored. Chief Larsson said that the majority are things noticed on drive-bys. This has been going on for about two years now and the men seem to still be interested in this task. Trustee Buster then asked about the item listed about the signs. Chief Larsson said that when they find signs that are in violation, they are removed and thrown out. Trustee Buster suggested putting a note in the E-News to remind people about this ordinance. Mayor Knigge agreed with Trustee Buster that the P.D. has really stepped up to provide this service.

The Mayor asked about the dispatch center construction. He had been through there last week and it looked great. Chief Larsson said it is still ahead of schedule and under budget. Construction will be done about 3 – 4 weeks before the furniture arrives.

Mayor Knigge said he appreciated Chief Larsson's comments on the crosswalks in an article in the newspaper. And finally he asked Chief Larsson to commend Commander Hennessy on his stray cat caper and the neighbor's complaint.

Director of Economic Development Linda Krajniak handed out a new brochure that has been made to have available for residents when they come to Village Board meetings. Mayor Knigge had seen this Citizens Guide in Libertyville and asked that we put something together for Wauconda.

Lakeside Inn will be auctioned this Saturday by a company in Wisconsin. There may be some interest from a local party.

On Friday, E-News was sent out about our Wauconda Business Listings and how businesses in the Village can go in and register so they can personalize their listing. There have been a number of businesses asking to register.

The Communications Committee has agreed to let the Village put a new face on our website. They have selected a new template. Mayor Knigge said that he has sent out a link to our website and newsletter and he received a lot of positive comments. Trustee Arnswald asked how Facebook was going, and he was informed it is going very well.

Wauconda Fire District Chief Jon Fessler informed the Board that Fire District Trustee Gayle Niggemann passed away on September 8th.

He then told the Board the Wauconda Fire District Open House will be on October 8th from 10:00 a.m. to 2:00 p.m. at Station #1.

11. MAYOR'S REPORT

A. The Illinois Route 53/120 Blue Ribbon Advisory Council; Draft Guiding Principles

Mayor Knigge has been appointed to 3 sub-committees of this Advisory Council. He asked that the Board please read the report given to them. He needs their feedback. Wauconda will be a real player in how this project is played out. There has been discussion for the last 30 – 40 years on this project and its feasibility. The main concern has been environmental. What is driving it now are the economic concerns. We are losing businesses to other states because of transportation. Another thought that is now driving this is the new technology in road building, which has piqued the interest in the environmental people.

B. The second paper Mayor Knigge handed out is the Ground Water White Paper. It outlines the ground water supply and sustainability that we have. It also discusses how we deal with contaminants in the current water. Put together by Baxter & Woodman for Wauconda, each member of the Lake Michigan Water Group will be getting their own specific report. Administrator Geary said that he will be inviting Larry Thomas to speak to the Board about Lake County water. Mayor Knigge asked the Trustees to stay informed. They will have a huge opportunity to determine the outcome of this project.

C. Last Friday, Mayor Knigge, Administrator Geary, and Engineer Bob Devery went to the Central Lake County JAWA Meeting. There was extended information on the JAWA offer. It appears that they will be making an offer to another group. Trustee Buster asked what the time frame for our decision of who to go with is. Administrator Geary said we hope to narrow down our options to two solid choices. Right now we have 4 choices. Trustee Buster asked if this would then be a 10-year or 15-year project. Administrator Geary said that this depends on which option. It is also dependent on how fast we want to fund it. Trustee Buster asked about when we need to raise the money. Funding is a big issue. Mayor Knigge stated that we will be able to stand up to our residents and tell them that we have done our due diligence and looked at every possible option to find the most cost effective way to bring Lake Michigan water to our community. The Village staff has been working hard on this.

D. Yesterday he attended the Mayor's Caucus. This is an important group, representing 272 municipalities within the Chicago region. Mayor Knigge sits on the executive board. This group has an in-depth discussion of what is going on at the State level and State legislation that affects Wauconda. Yesterday they discussed pension reform, consolidation of efforts, electric aggregate purchasing, and the Regional Arbitration Pool Taskforce.

E. The Criterium bike meeting will be Thursday night. In November they will bring forward a recommendation.

F. Elected Officials Meeting will be tomorrow night. This will be just a beginning session that holds great promise for the elected officials and the Chamber of Commerce. The School Board, Fire District, Park District, Library Board and the Township will all be attending.

G. Mayor Knigge has discussed with Administrator Geary the escalating number of special events in our community. They are working on a way to streamline the process of registration of events. Mr. Magna is working on a new ordinance and eventually moves the responsibilities to an Event Coordinator.

H. There are three openings on the Wauconda Chamber of Commerce Board of Directors. He would like to have a Village staff member considered for one of these positions. It would be nice for the Village to be better connected.

12. COMMITTEE REPORTS & TRUSTEES' COMMENTS

Trustee Knight thanked Nancy Burton for coming out tonight and for the donation to CERT. As mentioned, it is nice to have all these government agencies working together for the benefit of the community. He then commended the staff on the nice job on the reports. It's good to see all the new ideas coming through. He finished by wishing Director Torres good luck next week (for the audit).

Trustee Barbini was absent this evening.

Trustee Buster said the meeting on the 27th will be postponed. There is still some discussion needed on the annexation. He has been working on the architectural guidelines with Chris Miller. Mayor Knigge asked about the work on the new zoning. He said it is in Mr. Miller's hands.

Trustee Starkey had no report this evening. She said that they are changing their Communications Committee meeting to Monday, Sept. 26th at 5:30 p.m.

Trustee Arnswald echoed Trustee Knight's comments thanking the Park District for their donation to CERT. Over the weekend, he attended a 50th Anniversary of Mundelein High School. Telling people he is now in Wauconda, he got many comments on how they love Wauconda and how great all the Main Street events are.

He will be meeting with Superintendent Alex Pryde at Public Works.

Trustee Black said the Environmental Committee met with the Bangs Lake Advisory Committee to discuss weed control. They have been asking other communities to see how they control weeds and how they handle the no wake and lake closure issues. Ed Lochmayer and John Lambert are doing a lot of the legwork to get as much information on weed control as they can. They are looking at any and all options.

They are getting together the list of names on the various homeowners associations so they can get them together to be involved in collaboration with this issue. Trustee Buster asked if they were looking at grass carp. He said this has not come up. He will look into them. Trustee Buster then asked if there has been any feedback on the 300 foot piers. Administrator Geary said he hadn't heard anything. Chief Larsson added there have been no complaints and there is a 70% compliance with the addresses and reflectors.

13. OPEN MEETING TO THE PUBLIC

A motion was made by Trustee Starkey, seconded by Trustee Arnswald, to open the meeting to the public.

Ayes: 5 Nays: 0 Absent/Abstain: 1

MOTION DECLARED CARRIED

Chief Larsson said on behalf of the Fire & Police Commission, Mr. Archbold, the Chairman, stopped in and wanted the Board to know there are 147 applicants for the Police Exam. He expects 70% of those to attend on Wednesday night, Sept. 28th for the orientation. The test will be on Saturday, Oct. 1st. In looking at the applications, there are several people with MBA's, chemistry degrees, several Wauconda residents, and several police officers who have been laid off from around the area. It will be a very diverse group. If anyone would like to come out to help, please be at the High School at 7:30 a.m. and you will be assigned a job.

14. ADJOURNMENT

A motion was made by Trustee Starkey, seconded by Trustee Buster, to adjourn the meeting at 8:23 p.m.

Ayes: 5 Nays: 0 Absent/Abstain: 1

MOTION DECLARED CARRIED

Ginger Irwin, Village Clerk