



**VILLAGE OF WAUCONDA
REGULAR VILLAGE BOARD MEETING
101 N. MAIN STREET - WAUCONDA, IL**

**MARCH 3, 2020
7:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT:** *Citizens wishing to address the Village Board on any topic of Village business may do so during the public comment section near the beginning of the agenda after requesting to speak by providing name, address, and contact information on the sign-in form near the entrance to the Board room. Citizens wishing to address the public body on any specific item that appears under new business on the agenda will have an opportunity to do so when that agenda item is under consideration if they have requested to address the Board on the topic by completing the sign-in form located near the entrance to the Board Room prior to the start of the meeting. Please keep remarks concise. Individual speakers will be limited to three minutes. All audience participation must be recognized by the Mayor including questions to other Board members, staff or petitioners. When there is a controversial issue or large group present, the Mayor may limit the total amount of time allocated to those who want to speak and all who speak are asked to comply with the established time limit.*
- 5. APPROVAL OF AGENDA**
(Last Ordinance No. was 2020-O-01) (Last Resolution No. was 2020-R-00)
- 6. MOTION TO APPROVE CONSIDERATION OF CONSENT AGENDA BY OMNIBUS VOTE**
- 7. CONSENT AGENDA**
 - A. Approval of Bills for Payment from February 8, 2020 to February 21, 2020 in the Amount of \$268,786.72
 - B. Approval of the Minutes of the February 18, 2020 Regular Village Board Meeting
- 8. MOTION TO APPROVE ITEMS A THROUGH B ON THE CONSENT AGENDA**
- 9. NEW BUSINESS**
 - A. Authorization to Execute an Agreement with Revize, LLC for the Development and Annual Hosting and Maintenance of the Village of Wauconda Website.
- 10. MAYOR'S REPORT**

11. COMMITTEE REPORTS & TRUSTEE COMMENTS

12. EXECUTIVE SESSION (IF NEEDED)

- A. (5 ILCS 120/2(C)(1)) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.
- B. (5 ILCS 120/2(C)(2)) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- C. (5 ILCS 120/2(C)(11)) Litigation when an action against, affecting, or on behalf of the particular body has been filed and is pending in a court or administrative tribunal.

13. RETURN TO OPEN SESSION

14. ADJOURNMENT

Posted 2/28/2020

The Mayor and Board of Trustees welcome you to the "Regular Village Board Meeting". These meetings take place the first and third Tuesday of every month. During Regular Board meetings, a consent agenda is presented to the Board for a vote. All items under the consent agenda are considered to be settled and will be enacted by one motion. There will be no additional discussion of these items unless there is a request by a Board member.

The documents provided with the Board Meeting agenda are for informational purposes only. Until or unless the Village Board votes on a matter contained on the agenda, the matter is not final.



Accounts Payable Period: 2/8/2020 - 2/21/2020

The President and Board of Trustees of the Village of Wauconda approves Warrant as stated below and authorizes the Village Treasurer to forward payment this 3rd day of March, 2020

President

ATTEST:

Clerk

RECAPITULATION

Manual Checks and ACH Payments

<u>Vendor</u>	<u>Fund</u>	<u>Description</u>	<u>Amount</u>	<u>CK NO.</u>
Manual Check - Petty Cash - P.D.	GF	Replenish Official Advance Funds	900.00	95722
Illinois EPA	W/S	Loan Payment - Wire Transfer	136,567.12	ACH

Total Combined Fund

\$ 137,467.12

Village Accounts Payable

	Accounts Payable by Fund
General Fund (10)	\$ 73,507.62
Water Sewer Fund (20)	\$ 44,356.53
Capital Fund (30)	\$ 12,705.45
TIF Fund (32)	\$ -
Motor Fuel Tax Fund (55)	\$ -
Road Bond (80)	\$ 750.00
Total Automated AP	\$ 131,319.60

Projects

	Memo Only	
Lake Michigan Water (28)	\$ 428.00	Included in Water/Sewer Fund (20) Above
North Water Project (25)	\$ -	Included in Water/Sewer Fund (20) Above

TOTAL ACCOUNTS PAYABLE

\$268,786.72

Payroll 2/14/2020 \$ 217,052.34

AP Treasurer's Report

List of Bills by Vendor

Board Meeting Date:
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<u>Vendor</u>	<u>Fund</u>	<u>Department</u>	<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>	<u>Item Description</u>
Ace Hardware						
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	17.30	3 Saw Blades, Fasteners - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	11.95	Fasteners - P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	8.98	Screwdriver, Magic Tape - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	42.28	Garden Hose & Nozzle - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	4.30	2 Recepticles - P.W.
	Water & Sewer Fund	Wastewater Collection	20-27-6130	Operating Supplies/Equipment	8.99	Caulk Gun - P.W.
	Water & Sewer Fund	Wastewater Collection	20-27-6130	Operating Supplies/Equipment	5.39	Clothesline - P.W.
	Water & Sewer Fund	Wastewater Collection	20-27-6130	Operating Supplies/Equipment	52.07	Tutbo Dryer,Bulk Shrink Film,Gorilla Tape - P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	28.78	Wire Stripper/Cutter,Dish Pan - P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	18.05	Carbide Bit, 24 Fasteners - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	5.39	1 Can Spray Paint - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	12.75	Paint Tray, 2 Paint Roller Frames - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	2.00	2 Hinged Plugs - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	14.39	Drain Cleaner - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	24.37	Paint Pail, 2 Paint Brushes - P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	18.88	Fill Valve, Toilet Flapper - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	28.21	2 Masking Tapes,Paint Pail Liners,Particle Screw,Sharpie - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	122.19	Cord/Cable Kit,3 Car Wash,Drain Plug,12 Shop Towels,Rust Remove
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	33.45	Power Strip, 2 U Bolts - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	60.89	Rust Remover,3 Flashlights,Razor Blades,Glass Scrapper - P.W.
	Water & Sewer Fund	Sewer	20-21-6130	Operating Supplies/Equipment	13.12	Lock Washer, Wire Brush - P.W.
Total for Vendor					533.73	
Ack Temp, Mechanical Services Inc.						
	Water & Sewer Fund	Wastewater Collection	20-27-5310	Maintenance-Building & Grounds	998.15	Repair to HVAC at Lift Station #3 - P.W.
	Water & Sewer Fund	Sewer	20-21-5310	Maintenance-Building & Grounds	246.00	Repair to HVAC at Grit Building - WWTP
	Water & Sewer Fund	Sewer	20-21-5310	Maintenance-Building & Grounds	108.00	Repair to HVAC at Grit Building - WWTP
	Water & Sewer Fund	Sewer	20-21-5310	Maintenance-Building & Grounds	684.37	Repair to HVAC in Grit Building - WWTP
	Water & Sewer Fund	Sewer	20-21-5310	Maintenance-Building & Grounds	1,010.06	Repair to HVAC in Filter Building - WWTP
Total for Vendor					3,046.58	
Edward Adamo Jr.						
	General Fund	Building & Zoning	10-11-5180	Electrical Inspections	50.00	Electrical Inspection - 662 Marine Dr
	General Fund	Building & Zoning	10-11-5180	Electrical Inspections	100.00	Electrical Inspection - 111 Kerry Ln
Total for Vendor					150.00	
Advocate Occupational Health						
	General Fund	Police	10-12-5631	Service Fees - Other	127.00	Drug Screening and Physical Exam - P.D.
Total for Vendor					127.00	

AP Treasurer's Report

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AMAZON						
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	15.99	Circuit Breaker for #10 - P.W.
	Water & Sewer Fund	Sewer	20-21-6140	Office Supplies/Equipment	14.99	500 Business Envelopes - P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	398.96	Power Inverter for #10 - P.W.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	28.91	Solar Crimper, Cable Connectors, 1 Pr Connector Spanner P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	377.99	Carrier to Install on P.W. Truck to Transport Snow Blower
	General Fund	Police	10-12-6140	Office Supplies/Equipment	267.50	3 Boxes Keurig Coffee, Pocket Notebook, 2 Cases Cups P.D.
	General Fund	Police	10-12-4280	Expense Allowance	212.45	Work Boots and Flak Patch - Robertson - P.D.
	General Fund	Police	10-12-4280	Expense Allowance	19.98	Face Mask - J Combs - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	6.88	1 Box Markers - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	11.93	Holster Case for Dept Phone - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	50.86	DVD's and Markers for DVD's - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	9.73	2 Gal Bleach - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	34.63	Large Box of K-Cup Coffee - P.D.
	General Fund	Police	10-12-4280	Expense Allowance	44.96	1 Pr Work Shoes - S Lewakowski - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	14.99	Eco Friendly Plastic Bags - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	52.92	3 Boxes Large Trash Bags - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	17.44	2 Boxes Creamer - P.D.
	General Fund	Police	10-12-4280	Expense Allowance	54.00	Gun Holster - S Weglarek - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	79.20	4 Boxes Trash Bags - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	89.95	1 Case Cups, 2 Swifter Dusters, 400 Forks - P.D.
	General Fund	Police	10-12-4280	Expense Allowance	19.95	Shoe Support for Work Boots - Candia - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	70.00	1 Case Toilet Paper - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	37.98	1 Case Hand Sanitizer - P.D.
	General Fund	Police	10-12-6140	Office Supplies/Equipment	26.99	Batteries for Flashlight - Candia - P.D.
Total for Vendor					1,959.18	
Axon Enterprises Inc						
	General Fund	Police	10-12-6130	Operating Supplies/Equipment	408.75	5 Battery Packs for Taser Equipment - P.D.
Total for Vendor					408.75	
Azavar Audit Solutions						
	General Fund	None	10-00-3270	Utility Tax - Gas	22.76	Contingency Payment - Gas Audit
Total for Vendor					22.76	
The Bank of New York Mellon						
	Water & Sewer Fund	Lake Michigan Water	20-28-5630	Service Fees - Banking	428.00	General Obligation Bond - Series 2013
	Debt Service Fund	Alternative Revenue Bond	80-80-5630	Service Fees - Banking	750.00	General Obligation Bond - Series 2015
Total for Vendor					1,178.00	

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Michael A. Botterman						
	General Fund	Police	10-12-4510	Training/Conferences	25.00	Reimburse for Internal Investigations Training Class-Botterman
	General Fund	Police	10-12-4510	Training/Conferences	22.00	Reimburse for Lake County Chief's Training Class-D.C. Botterman
Total for Vendor					47.00	
Call One Inc						
	General Fund	Administration	10-10-5510	Telephone/Internet	350.61	Telephone/Internet Expense - 2/15-3/14/20 - Admin
	General Fund	Public Works - Streets	10-13-5510	Telephone/Internet	120.84	Telephone/Internet Expense - 2/15-3/14/20 - P.W.
	Water & Sewer Fund	Water	20-20-5510	Telephone/Internet	120.84	Telephone/Internet Expense - 2/15-3/14/20 - P.W.
	Water & Sewer Fund	Sewer	20-21-5510	Telephone/Internet	120.83	Telephone/Internet Expense - 2/15-3/14/20 - P.W.
Total for Vendor					713.12	
Chicago Communications						
	Capital Projects & Repl Fixed Asset-R/R	Police	30-64-8600	Fixed-Asset R/R - PD	12,705.45	Digital Repeater for P.D.
Total for Vendor					12,705.45	
Comcast Business						
	General Fund	Administration	10-10-5510	Telephone/Internet	79.21	Telephone/Internet Expense - 2/15-3/14/20 - Admin
	General Fund	Building & Zoning	10-11-5510	Telephone/Internet	79.21	Telephone/Internet Expense - 2/15-3/14/20 - B.Z.
	Water & Sewer Fund	Water	20-20-5510	Telephone/Internet	79.20	Telephone/Internet Expense - 2/15-3/14/20 - P.W.
	Water & Sewer Fund	Sewer	20-21-5510	Telephone/Internet	79.20	Telephone/Internet Expense - 2/15-3/14/20 - P.W.
	General Fund	Police	10-12-5510	Telephone/Internet	399.46	Telephone/Internet Expense - 2/15-3/14/20 - P.D.
	General Fund	Public Works - Streets	10-13-5510	Telephone/Internet	102.97	Telephone/Internet Expense - 2/15-3/14/20 - P.W.
	Water & Sewer Fund	Water	20-20-5510	Telephone/Internet	102.98	Telephone/Internet Expense - 2/15-3/14/20 - P.W.
	Water & Sewer Fund	Sewer	20-21-5510	Telephone/Internet	102.97	Telephone/Internet Expense - 2/15-3/14/20 - P.W.
Total for Vendor					1,025.20	
Conserv FS, Inc						
	General Fund	Public Works - Streets	10-13-6150	Gasoline & Oil	3,759.95	Diesel Fuel for P.W. Trucks
Total for Vendor					3,759.95	
Dahme Mechanical Industries, Inc.						
	Water & Sewer Fund	Water	20-20-5320	Maintenance - Equipment	8,050.00	Valve Installation at Liberty Lakes WTP
	Water & Sewer Fund	Sewer	20-21-5320	Maintenance - Equipment	765.00	Repair to Digester at WWTP
Total for Vendor					8,815.00	

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Extreme Maintenance, Inc.						
	General Fund	Administration	10-10-5310	Maintenance-Building & Grounds	262.77	Village Cleaning Service - Feb 2020
	General Fund	Building & Zoning	10-11-5310	Maintenance-Building & Grounds	262.77	Village Cleaning Service - Feb 2020
	General Fund	Public Works - Streets	10-13-5310	Maintenance-Building & Grounds	261.77	Village Cleaning Service - Feb 2020
	Water & Sewer Fund	Water	20-20-5310	Maintenance-Building & Grounds	153.34	Village Cleaning Service - Feb 2020
	Water & Sewer Fund	Sewer	20-21-5310	Maintenance-Building & Grounds	153.33	Village Cleaning Service - Feb 2020
	General Fund	Public Works - Streets	10-13-5310	Maintenance-Building & Grounds	153.33	Village Cleaning Service - Feb 2020
Total for Vendor					1,247.31	
Foreman, Joseph D. & Company						
	Water & Sewer Fund	Sewer	20-21-6130	Operating Supplies/Equipment	45.00	MPT Plug - P.W.
Total for Vendor					45.00	
Fox River Study Group						
	Water & Sewer Fund	Sewer	20-21-5530	Organizational Memberships	3,400.00	Annual Membership for Water Quality Study - P.W.
Total for Vendor					3,400.00	
Gil Plumbing Inc						
	General Fund	Building & Zoning	10-11-5170	Plumbing Inspections	90.00	Plumbing Inspection - 111 Kerry Ln
	General Fund	Building & Zoning	10-11-5170	Plumbing Inspections	75.00	Plumbing Inspection - 1120 Northshore Dr
Total for Vendor					165.00	
Grainger Inc						
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	171.02	2 Lightbulbs,Screw Extractor Set,Air Hose,Drum Dolly P.W.
	General Fund	Public Works - Streets	10-13-5310	Maintenance-Building & Grounds	229.17	7 Emergency Exit Lights - P.W.
Total for Vendor					400.19	
Alejandra Guerrero						
	General Fund	Police	10-12-4510	Training/Conferences	11.83	Reimburse for Lunch - Managing Police Records Training Allie-P.D
	General Fund	Police	10-12-4280	Expense Allowance	158.67	Reimburse for Clothing Allowance - A Guerrero - P.D.
	General Fund	Police	10-12-6110	Printing	36.02	Reimburse for Photo ID's for Expo Boards & K-9 Units-A Guerrero
Total for Vendor					206.52	
Hach Company						
	Water & Sewer Fund	Sewer	20-21-5210	Lab Testing	139.00	Lab Testing Expense - P.W.
Total for Vendor					139.00	

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Heritage Environmental Services, LLC						
	Water & Sewer Fund	Sewer	20-21-5340	Maintenance - Infrastructure	4,950.00	Force Main Cleaning - 2020 - P.W.
Total for Vendor					4,950.00	
High PSI Ltd						
	General Fund	Public Works - Streets	10-13-5320	Maintenance - Equipment	267.68	Hose for Pressure Washer - P.W.
Total for Vendor					267.68	
Home Depot Credit Services						
	General Fund	Police	10-12-5310	Maintenance-Building & Grounds	248.00	Microwave for P.D.
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	149.00	18 Volt Battery - P.W.
	General Fund	Public Works - Streets	10-13-5310	Maintenance-Building & Grounds	396.09	Light Fixtures, PVC Pipe - P.W.
Total for Vendor					793.09	
IPRF Illinois Public Risk Fund						
	General Fund	Tort / Risk Management	10-70-5600	Workers Compensation	11,868.96	Worker's Compensation - April 2020
	Water & Sewer Fund	Water	20-20-5600	Workers Compensation	1,502.40	Worker's Compensation - April 2020
	Water & Sewer Fund	Sewer	20-21-5600	Workers Compensation	1,652.64	Worker's Compensation - April 2020
Total for Vendor					15,024.00	
Impact Networking, LLC						
	General Fund	Building & Zoning	10-11-5620	Maint/Lease Agreements	105.38	Office Copier Overage Charge - Quarterly - B.Z.
	General Fund	Public Works - Streets	10-13-5620	Maint/Lease Agreements	36.66	Office Copier Monthly Contract - P.W.
	Water & Sewer Fund	Water	20-20-5620	Maint/Lease Agreements	36.67	Office Copier Monthly Contract - P.W.
	Water & Sewer Fund	Sewer	20-21-5620	Maint/Lease Agreements	36.67	Office Copier Monthly Contract - P.W.
Total for Vendor					215.38	
Interstate All Battery Center						
	General Fund	Police	10-12-5330	Maintenance - Vehicles	138.45	New Battery for Dog Training Squad - P.D.
	General Fund	Public Works - Streets	10-13-5310	Maintenance-Building & Grounds	97.20	Batteries for Exit Lights at CAC
Total for Vendor					235.65	
Interstate Billing Service Inc						
	General Fund	Public Works - Streets	10-13-5330	Maintenance - Vehicles	2,775.09	Brake Repairs - Unit #19 - P.W.
Total for Vendor					2,775.09	

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JG Uniforms						
	General Fund	Police	10-12-4280	Expense Allowance	220.06	Vest Carrier for Body Armor - K Ringham - P.D.
	General Fund	Police	10-12-4280	Expense Allowance	238.86	Vest Carrier for Body Armor - M Nardulli - P.D.
Total for Vendor					458.92	
John's Complete Auto Service Inc.						
	General Fund	Police	10-12-5330	Maintenance - Vehicles	716.02	Front & Rear Brake Repair, Repair Oil Cooler Line - #110 P.D.
	General Fund	Police	10-12-5330	Maintenance - Vehicles	740.30	Oil & Filter Change, Brake Repair - Unit #118 - P.D.
	General Fund	Police	10-12-5330	Maintenance - Vehicles	25.70	Oil & Filter Change - Unit #117 - P.D.
Total for Vendor					1,482.02	
Kristan Kolar						
	General Fund	Police	10-12-4280	Expense Allowance	442.31	Reimburse for Clothing/Uniform Allowance - K Kolar - P.D.
Total for Vendor					442.31	
Lauterbach & Amen, LLC						
	General Fund	Administration	10-10-5133	Financial Services	3,750.00	Financial Services - Jan 2020
	General Fund	Building & Zoning	10-11-5133	Financial Services	1,250.00	Financial Services - Jan 2020
	General Fund	Police	10-12-5133	Financial Services	1,250.00	Financial Services - Jan 2020
	General Fund	Public Works - Streets	10-13-5133	Financial Services	1,250.00	Financial Services - Jan 2020
	Water & Sewer Fund	Water	20-20-5133	Financial Services	2,500.00	Financial Services - Jan 2020
	Water & Sewer Fund	Sewer	20-21-5133	Financial Services	1,875.00	Financial Services - Jan 2020
	Water & Sewer Fund	Wastewater Collection	20-27-5133	Financial Services	625.00	Financial Services - Jan 2020
Total for Vendor					12,500.00	
Lechner Services						
	General Fund	Police	10-12-5620	Maint/Lease Agreements	65.26	Bi-Monthly Floor Mat Cleaning at P.D.
Total for Vendor					65.26	
LexisNexis Risk & Information						
	General Fund	Police	10-12-5540	Subscriptions	150.00	Data/People Search - Jan 2020 - P.D.
Total for Vendor					150.00	
Master Auto Repair Klinik Inc						
	General Fund	Police	10-12-5330	Maintenance - Vehicles	41.94	Replace Wiper Blades - Unit #112 - P.D.
	General Fund	Police	10-12-5330	Maintenance - Vehicles	66.00	Install New Battery - Unit I-2 Training Squad - P.D.
Total for Vendor					107.94	

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Menards, Inc.						
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	113.74	Tire Inflator,Dolly for Cans,Drill Bit,2x2 - P.W.
	Water & Sewer Fund	Sewer	20-21-6130	Operating Supplies/Equipment	107.93	3 All-Weather Cords - P.W.
	General Fund	Public Works - Streets	10-13-5310	Maintenance-Building & Grounds	17.94	2 In/Out Tape - P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	21.85	Ratchet, Reflector - P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	44.78	Hole Saw - P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	32.98	Diaphragm, 1 Pr Work Gloves - P.W.
	Water & Sewer Fund	Water	20-20-6130	Operating Supplies/Equipment	282.47	Spreader,5 Shovels,Tow Ring,Snowbroom,Tow Strap,2 Storage Cont
	Total for Vendor				621.69	
Midwest Water Group, Inc.						
	Water & Sewer Fund	Water	20-20-5320	Maintenance - Equipment	376.38	Pump Kit - Liberty Lakes WTP
	Water & Sewer Fund	Water	20-20-5320	Maintenance - Equipment	1,060.00	Circuit Board Anylizer - Liberty Lakes WTP
	Water & Sewer Fund	Water	20-20-5320	Maintenance - Equipment	932.30	Anylizers - Liberty Lakes WTP
	Total for Vendor				2,368.68	
Mid-West Truckers Association, Inc.						
	General Fund	Public Works - Streets	10-13-5631	Service Fees - Other	24.00	Drug/Alcohol Testing - P.W.
	Water & Sewer Fund	Water	20-20-5631	Service Fees - Other	15.00	Drug/Alcohol Testing - P.W.
	Water & Sewer Fund	Sewer	20-21-5631	Service Fees - Other	6.00	Drug/Alcohol Testing - P.W.
	Total for Vendor				45.00	
MOTOROLA SOLUTIONS- STARCOM						
	General Fund	Police	10-12-5510	Telephone/Internet	3,366.00	Quarterly Billing for 33 Hand Held Radios - P.D.
	Total for Vendor				3,366.00	
Nicor						
	Water & Sewer Fund	Water	20-20-5420	Utility - Gas	217.81	Gas Utility - 200 Osage St Well #3
	Water & Sewer Fund	Sewer	20-21-5420	Utility - Gas	190.71	Gas Utility - 302 Slocum Lake Rd Filter Building Backup Gen.
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	84.28	Gas Utility - 2n North Ave
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	67.75	Gas Utility - 1265 Karl Ct
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	45.43	Gas Utility - 260 A Larkdale Row Backup Generator
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	39.28	Gas Utility - 324 Wethington Dr
	Water & Sewer Fund	Water	20-20-5420	Utility - Gas	184.48	Gas Utility - 1122 Barbara Ln
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	137.35	Gas Utility - 113 Ridge Rd
	Water & Sewer Fund	Sewer	20-21-5420	Utility - Gas	448.41	Gas Utility - 302 Slocum Lake Rd
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	243.10	Gas Utility - 1160-g N Dato Ln
	Water & Sewer Fund	Water	20-20-5420	Utility - Gas	122.16	Gas Utility - 421 Lakeshore Dr
	Water & Sewer Fund	Sewer	20-21-5420	Utility - Gas	118.00	Gas Utility - 302 Slocum Lake Rd Back Garage

AP Treasurer's Report

List of Bills by Vendor

Board Meeting Date:
March 3, 2020



<u>Vendor</u>	<u>Fund</u>	<u>Department</u>	<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>	<u>Item Description</u>
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	37.77	Gas Utility - 432 Oakwood
	Water & Sewer Fund	Water	20-20-5420	Utility - Gas	154.21	Gas Utility - 2569 Savanna Dr #8
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	69.50	Gas Utility - 1436 Roxbury Ln
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	517.12	Gas Utility - 550 Anderson Rd
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	39.06	Gas Utility - 215 Regency Ct
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	256.47	Gas Utility - 911 Oakdale Ave
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	148.94	Gas Utility - 367 Hollow Hill Rd Generator
	Water & Sewer Fund	Wastewater Collection	20-27-5420	Utility - Gas	52.48	Gas Utility - 29770 Garland Blvd
	Water & Sewer Fund	Water	20-20-5420	Utility - Gas	155.34	Gas Utility - 1650 Callahan Rd
	Water & Sewer Fund	Water	20-20-5420	Utility - Gas	362.79	Gas Utility - 2750 Gilmer Rd
Total for Vendor					3,692.44	
Office Depot						
	General Fund	Building & Zoning	10-11-6140	Office Supplies/Equipment	38.55	1 Case Copy Paper, 12 Highlighters - B.Z.
	Water & Sewer Fund	Water	20-20-6140	Office Supplies/Equipment	39.53	Wall Claendar,3 Pk Index Flags,12 Legal Pads - P.W.
	General Fund	Administration	10-10-6140	Office Supplies/Equipment	120.87	3 Ink Cartridges,5 Boxes File Folders,2 Cans Coffee,1 Pk Tape
	General Fund	Administration	10-10-6140	Office Supplies/Equipment	137.88	File Storage Boxes - Admin
	General Fund	Administration	10-10-6140	Office Supplies/Equipment	11.99	1 Box Tylenol - Admin
	General Fund	Administration	10-10-6140	Office Supplies/Equipment	34.99	1 Box Aleve - Admin
Total for Vendor					383.81	
OnPeak - Chicago Office						
	General Fund	Building & Zoning	10-11-6015	EDC - Other	1,578.60	2020 Recon Conference - Mayor Knight & Gregg Anderson
Total for Vendor					1,578.60	
O'Reilly Auto Parts						
	General Fund	Public Works - Streets	10-13-5330	Maintenance - Vehicles	2.99	Cotter Pin - P.W.
Total for Vendor					2.99	
Otis Elevator Company						
	General Fund	Police	10-12-5310	Maintenance-Building & Grounds	474.00	Test Smoke and Fire Alarms at P.D.
Total for Vendor					474.00	
Petty Cash - Police Department						
	General Fund	Police	10-12-4510	Training/Conferences	54.16	IL LEAP Meeting, Coffee and Donuts for Meeting - P.D.
Total for Vendor					54.16	

AP Treasurer's Report

List of Bills by Vendor

Board Meeting Date:
March 3, 2020



<u>Vendor</u>	<u>Fund</u>	<u>Department</u>	<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>	<u>Item Description</u>
Pitney Bowes Inc.						
	General Fund	Administration	10-10-5620	Maint/Lease Agreements	16.15	Ink Cartridge for Postage Machine
	General Fund	Building & Zoning	10-11-5620	Maint/Lease Agreements	16.15	Ink Cartridge for Postage Machine
	General Fund	Police	10-12-5620	Maint/Lease Agreements	16.15	Ink Cartridge for Postage Machine
	Water & Sewer Fund	Water	20-20-5620	Maint/Lease Agreements	16.15	Ink Cartridge for Postage Machine
	Water & Sewer Fund	Sewer	20-21-5620	Maint/Lease Agreements	16.14	Ink Cartridge for Postage Machine
Total for Vendor					80.74	
Polydyne Inc						
	Water & Sewer Fund	Sewer	20-21-6150	Gasoline & Oil	1,136.43	900 Units of Oil - P.W.
Total for Vendor					1,136.43	
Porter Lee Corporation						
	General Fund	Police	10-12-6130	Operating Supplies/Equipment	965.00	Annual Software Support for Beast Evidence System - P.D.
Total for Vendor					965.00	
Pure Water Systems						
	General Fund	Administration	10-10-5620	Maint/Lease Agreements	55.00	Hot/Cold Drinking Water System - 1/27-2/26/20 - Admin
Total for Vendor					55.00	
RC Electronics						
	General Fund	Public Works - Streets	10-13-6130	Operating Supplies/Equipment	489.99	Replace Radio - #7 - P.W.
Total for Vendor					489.99	
Red Wing Business Advantage Account						
	Water & Sewer Fund	Water	20-20-4280	Expense Allowance	208.24	Work Boots - M Gedde - P.W.
Total for Vendor					208.24	
Rosental, Murphey, Coblentz & Donal						
	General Fund	Police	10-12-5118	Legal Services - Non Prosecution	8,072.97	Legal Services - Disciplinary Matter - P.D.
	General Fund	Administration	10-10-5110	Legal Services	752.50	Legal Services - AFSCME Petition - Admin
Total for Vendor					8,825.47	

AP Treasurer's Report

List of Bills by Vendor

Board Meeting Date:
March 3, 2020



<u>Vendor</u>	<u>Fund</u>	<u>Department</u>	<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>	<u>Item Description</u>
Russo Power Equipment						
	General Fund	Public Works - Streets	10-13-5320	Maintenance - Equipment	8.12	4 Chainsaw Screws - P.W.
	General Fund	Public Works - Streets	10-13-5330	Maintenance - Vehicles	147.11	Wing Plow for Plow Trucks #19 & 37 - P.W.
	General Fund	Public Works - Streets	10-13-5330	Maintenance - Vehicles	154.60	Parts for #23 - P.W.
Total for Vendor					309.83	
SAE Customs Inc						
	General Fund	Public Works - Streets	10-13-5330	Maintenance - Vehicles	1,168.00	Repair/Replace Light Bars on #32 & #37 - P.W.
Total for Vendor					1,168.00	
Sauber Manufacturing						
	General Fund	Public Works - Streets	10-13-5330	Maintenance - Vehicles	1,145.10	Repair to #28 - P.W.
Total for Vendor					1,145.10	
Rodney Scott						
	General Fund	Police	10-12-4510	Training/Conferences	8.42	Reimburse for Lunch - Managing Police Records Training- R Scott
Total for Vendor					8.42	
Standard Equipment Co.						
	General Fund	Public Works - Streets	10-13-5320	Maintenance - Equipment	314.29	Parts for Sweeper - P.W.
Total for Vendor					314.29	
Rich Stranc						
	General Fund	Building & Zoning	10-11-5180	Electrical Inspections	50.00	Electrical Inspection - 535 Willow Rd
	General Fund	Building & Zoning	10-11-5180	Electrical Inspections	50.00	Electrical Inspection - 662 Marine Dr
	General Fund	Building & Zoning	10-11-5180	Electrical Inspections	150.00	Electrical Inspection - 304 Main St
	General Fund	Building & Zoning	10-11-5180	Electrical Inspections	100.00	Electrical Inspection - 1500 Synergy Dr
	General Fund	Building & Zoning	10-11-5180	Electrical Inspections	100.00	Electrical Inspection - 1200 Karl Ct
Total for Vendor					450.00	
Streicher's						
	General Fund	Police	10-12-4280	Expense Allowance	49.98	2 Shirts ,2 Pr Tactical Pants, Rain Jacket - KM #152
Total for Vendor					49.98	

AP Treasurer's Report

List of Bills by Vendor

Board Meeting Date:
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<u>Vendor</u>	<u>Fund</u>	<u>Department</u>	<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>	<u>Item Description</u>
State Treasurer - IDOT	General Fund	Public Works - Streets	10-13-5340	Maintenance - Infrastructure	1,821.99	Traffic Signal Maintenance - 4th Quarter 2019 - P.W.
Total for Vendor					1,821.99	
Suburban Laboratories Inc	Water & Sewer Fund	Sewer	20-21-5210	Lab Testing	107.00	Lab Testing Expense - P.W.
	Water & Sewer Fund	Sewer	20-21-5210	Lab Testing	145.00	Lab Testing Expense - P.W.
Total for Vendor					252.00	
T.O.P.S. In Dog Training Corp.	General Fund	Police	10-12-4511	K9 Unit	300.00	K-9 Maintenance Training - P.D.
Total for Vendor					300.00	
USA Blue Book	Water & Sewer Fund	Sewer	20-21-5210	Lab Testing	1,467.78	Lab Testing Expense - P.W.
Total for Vendor					1,467.78	
Verizon Wireless	General Fund	Administration	10-10-5511	Mobile Phones	106.73	Mobile Phones - 1/13-2/12/20 - Admin
	General Fund	Building & Zoning	10-11-5511	Mobile Phones	28.59	Mobile Phones - 1/13-2/12/20 - B.Z.
	General Fund	Police	10-12-5511	Mobile Phones	351.84	Mobile Phones - 1/13-2/12/20 - P.D.
	General Fund	Public Works - Streets	10-13-5511	Mobile Phones	24.16	Mobile Phones - 1/13-2/12/20 - P.W.
	Water & Sewer Fund	Water	20-20-5511	Mobile Phones	24.17	Mobile Phones - 1/13-2/12/20 - P.W.
	Water & Sewer Fund	Sewer	20-21-5511	Mobile Phones	24.17	Mobile Phones - 1/13-2/12/20 - P.W.
	General Fund	Public Works - Streets	10-13-5511	Mobile Phones	207.14	Mobile Phones - 1/13-2/12/20 - P.W.
	Water & Sewer Fund	Water	20-20-5511	Mobile Phones	207.14	Mobile Phones - 1/13-2/12/20 - P.W.
	Water & Sewer Fund	Sewer	20-21-5511	Mobile Phones	207.13	Mobile Phones - 1/13-2/12/20 - P.W.
	Water & Sewer Fund	Water	20-20-5511	Mobile Phones	434.51	Mobile Phones - 1/13-2/12/20 - SCADA - P.W.
	Water & Sewer Fund	Sewer	20-21-5511	Mobile Phones	14.01	Mobile Phones - 1/13-2/12/20 - SCADA - P.W.
	Water & Sewer Fund	Wastewater Collection	20-27-5511	Mobile Phones	224.28	Mobile Phones - 1/13-2/12/20 - SCADA - P.W.
Total for Vendor					1,853.87	
Victor Ford	Water & Sewer Fund	Water	20-20-5330	Maintenance - Vehicles	72.20	Service to Unit #8 - P.W.
	General Fund	Public Works - Streets	10-13-5330	Maintenance - Vehicles	889.75	Service to Unit #32 - P.W.
Total for Vendor					961.95	

AP Treasurer's Report

List of Bills by Vendor

Board Meeting Date:
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<u>Vendor</u>	<u>Fund</u>	<u>Department</u>	<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>	<u>Item Description</u>
Village of Wauconda						
	General Fund	Police	10-12-5440	Utility - Water/Sewer	102.84	Water/Sewer Acct - Feb 2019 - P.D.
Total for Vendor					102.84	
Wauconda Chamber Of Commerce						
	General Fund	Police	10-12-5631	Service Fees - Other	179.10	Wauconda Police Dept. Table at Chamber
Total for Vendor					179.10	
Wauconda School District #118						
	General Fund	Police	10-12-6150	Gasoline & Oil	4,642.50	Fuel Bill - Dec 2019 - P.D.
	General Fund	Public Works - Streets	10-13-6150	Gasoline & Oil	708.56	Fuel Bill - Dec 2019 - P.W.
	Water & Sewer Fund	Water	20-20-6150	Gasoline & Oil	858.43	Fuel Bill - Dec 2019 - P.W.
	Water & Sewer Fund	Sewer	20-21-6150	Gasoline & Oil	67.77	Fuel Bill - Dec 2019 - P.W.
	General Fund	Police	10-12-6150	Gasoline & Oil	4,736.48	Fuel Bill for Jan 2020 - P.D.
	General Fund	Public Works - Streets	10-13-6150	Gasoline & Oil	910.59	Fuel Bill for Jan 2020 - P.W.
	Water & Sewer Fund	Water	20-20-6150	Gasoline & Oil	1,126.73	Fuel Bill for Jan 2020 - P.W.
	General Fund	Escrows	10-98-E404	Wauconda School Impact Fee	3,317.00	Impact Fee - 416 Morning Star
Total for Vendor					16,368.06	
Craig Schwartz						
	General Fund	Public Works - Streets	10-13-5310	Maintenance-Building & Grounds	205.00	Repair to West Gate Opener - P.W.
	Water & Sewer Fund	Water	20-20-5310	Maintenance-Building & Grounds	205.00	Repair to West Gate Opener - P.W.
	Water & Sewer Fund	Sewer	20-21-5310	Maintenance-Building & Grounds	205.00	Repair to West Gate Opener - P.W.
Total for Vendor					615.00	
Nicholas Weglarek						
	General Fund	Police	10-12-4510	Training/Conferences	19.07	Reimburse 2 Lunches - Stop the Bleed Training - N Weglarek
Total for Vendor					19.07	
David Wermes						
	General Fund	Police	10-12-4510	Training/Conferences	22.00	Reimburse for Chief's of Police Training Class - Chief Wermes
Total for Vendor					22.00	
Report Total:					131,319.60	



**VILLAGE OF WAUCONDA
REGULAR VILLAGE BOARD MEETING MINUTES
101 N. MAIN STREET, WAUCONDA, IL
TUESDAY, FEBRUARY 18, 2020**

1. CALL TO ORDER

Mayor Knight called the Regular Village Board Meeting to order in the Village Hall at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Knight.

3. ROLL CALL

Upon roll call by Clerk Falk-Novak, the following Trustees were present:
Trustees Black, Schlick, Morino, Shaw, Sode

Absent: Trustee Howe

QUORUM PRESENT

Also present: Kevin Timony (Village Administrator), Brad Fink (Director of Public Works), Deputy Chief Botterman, Greg Anderson (Director of Community Development), Tom Lyons (Finance Director)

4. PUBLIC COMMENT:

No public comment.

5. APPROVAL OF AGENDA

(Last Ordinance No. was 2020-O-00) (Last Resolution No. was 2020-R-00)

The agenda was amended to reflect that there would not be an Executive Session. Motion to Approve the Agenda made by Trustee Sode, second Trustee Shaw.

Ayes 5 Nays 0

MOTION DECLARED CARRIED

6. MOTION TO APPROVE CONSIDERATION OF CONSENT AGENDA BY OMNIBUS VOTE

Motion to Approve Consideration of Consent Agenda by Omnibus Vote made by Trustee Shaw, second Trustee Morino.

Ayes 5 Nays 0

MOTION DECLARED CARRIED

7. CONSENT AGENDA

- A. Approval of Bills for Payment from January 25, 2020 through February 7, 2020 in the Amount of \$291,933.54
- B. Approval of the Minutes of the February 4, 2020 Regular Village Board Meeting and February 4, 2020 Executive Session
- C. Approval of the Employment of Thomas Lyons as Finance Director

8. MOTION TO APPROVE ITEMS A THROUGH C ON THE CONSENT AGENDA

Motion to Approve Items A and C on the Consent Agenda made by Trustee Morino, second Trustee Schlick.

Ayes 5 Nays 0

MOTION DECLARED CARRIED

9. NEW BUSINESS

- A. Approval of an Ordinance Granting a Variance from the Requirements of Section 155.053 Fences, (D) Standards for Fence Placement (1) Open Fences/Height (48 inches) for the Property Located at 2465 Goldenrod Way. (*Ordinance No. 2020-O-01*)

Greg Anderson (Director of Community Development)

The petitioners, Roy and Katherine Griggs, who were in attendance, are requesting consideration for variations from Section 155.053, Fences Definitions – Fences – Open and Section 155.053 Fences (D) Standards for Fence Placement (1) Open Fences / Height (48 inches) of the Village Code, to allow for an open fence other than the described and increase the overall fence height in a front corner yard from forty-eight (48) inches to sixty (60) inches. The Zoning Board of Appeals/Plan Commission reviewed and recommended approval of this variation request.

Trustee Sode asked if this is a one-time approval or an amendment to the original code. Mr. Anderson stated that this is a one-time approval, and they will be monitoring these types of requests. If these requests become more frequent, there will be an amendment to the Village Code.

Motion to Approve Ordinance Granting a Variance from the Requirements of Section 155.053 Fences, (D) Standards for Fence Placement (1) Open Fences/Height (48 inches) for the Property Located at 2465 Goldenrod Way made by Trustee Schlick, second Trustee Black.

Ayes 5 Nays 0

MOTION DECLARED CARRIED

- B. Authorization to Execute an Agreement with Melrose Pyrotechnics, Inc. for July 3, 2020

Fireworks Display Services for an Amount not to Exceed \$24,000.

Kevin Timony (Village Administrator)

This is an annual item for the Village as we have our annual 3rd of July fireworks, and historically we have contracted with Melrose Pyrotechnics Service. We received a proposal from them to provide this service for 2020, with the pricing to remain at the 2019 rate of \$24,000.

Motion to Execute an Agreement with Melrose Pyrotechnics, Inc. for July 3, 2020 Fireworks Display Services for an Amount not to Exceed \$24,000 made by Trustee Black, second Trustee Sode.

Ayes 5 Nays 0

MOTION DECLARED CARRIED

10. MAYOR'S REPORT

Mayor Knight welcomed Tom to the Village and stated we were glad to have him. He thanked Trustees Sode, Howe and Schlick, for attending the Municipal League annual Legislative Breakfast with him. This is the first year that they have joined forces with the County and they typically have about 140 to 150 attendees and this year there were around 200 attendees. There were 10 (ten) State Representatives along with two Federal Representatives in attendance. They will be working together to address the wants and needs of our communities, and hopefully, we will get some traction as a result of this.

This Saturday is the Chamber Expo and mentioned there was a shortage in the afternoon at the Village Booth if anyone can assist. He also reminded the Board that the Statement of Economic Interests that we recently received need to be completed by the elected officials annually and are due no later than May 1, 2020.

11. COMMITTEE REPORTS & TRUSTEE COMMENTS

Trustee Black

He welcomed Tom to the team and reminded everyone that the 11th Annual LVVA Ice Fishing Derby is this coming Saturday. They will be conducting ice checks tomorrow, and it appears that we are in for some beautiful weather on Saturday.

Trustee Howe

Not present.

Trustee Schlick

There was no committee report. He congratulated Tom and mentioned he is looking forward to seeing him on a more regular basis.

Trustee Morino

He offered his congratulations to Tom and said he was thrilled to have him on the team. There was a License and Administration meeting tonight in which two items were covered. He first wanted to thank Trustee Shaw and staff for conducting a comprehensive review of the options for our Village website. They looked at our current vendor, along with six other vendors, to identify what our strategic move should be for the next several years. They are looking at one of the lower-cost vendors which also has the least amount of up-charges. They also discussed the shortage of Village parking spaces and are working on an Intergovernmental Agreement with the Park District for the use of the 51 parking spots at Phil's Beach when it is not being utilized.

Trustee Shaw

He welcomed Tom to the team. He thanked Alise for all her hard work on the Village Website project. He will be attending the Expo and is looking forward to it.

Trustee Sode

He welcomed Tom to the team and mentioned that he was looking forward to working with him. He also will be attending the Expo and encouraged everyone to come out and pick up a free water bottle.

12. ADJOURNMENT

Motion to adjourn made by Trustee Shaw, all in favor.

Ayes 5 Nays 0

MOTION DECLARED CARRIED

Adjourn Time 7:13 PM

Cheryl Falk-Novak, Village Clerk

Revize Web Services Sales Agreement

This Sales Agreement is between Village of Wauconda, IL (“CLIENT”) and Revize LLC, aka Revize Software Systems, (“Revize”) Federal Tax ID# 20-5000179 Date: 2-26-20

CLIENT INFORMATION:	REVIZE LLC:
Company Name: <u>Village of Wauconda</u>	Revize Software Systems
Company Address: <u>101 N Main Street</u>	150 Kirts Blvd.
Company City/State/Zip: <u>Wauconda, IL 60084</u>	Troy, MI 48084
Contact Name: <u>Alise Coulter, acoulter@wauconda-il.gov</u> <u>847-526-9600</u>	248-269-9263
Billing Dept. Contact: _____	
Client Website Address: <u>https://wauconda-il.gov/</u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Phase 1: Project Planning and Analysis, SOW, onetime fee:	Included
1	Phase 2 – Discovery & Design from Scratch, onetime fee: <ul style="list-style-type: none"> 1 mockup with up to 3 rounds of changes Home page template and inner page design and layout. Includes Responsive Web Design 	\$2,500.00
1	Phase 3 & 4 – Revize Template Development, onetime fee: <ul style="list-style-type: none"> Set-up all CMS modules listed in this agreement Integration with all 3rd party web applications 	\$3,000.00
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$500
1	Phase 6 – Content Migration up to up to 585 webpages and 259 documents (approximate number of pages on your current site): <ul style="list-style-type: none"> Site map development/content development top tier department home pages content migration from old website including spell checking and style corrections 	\$2,532
1	Phase 7 –Content Editing Training, onetime fee:	\$900
1	Phase 8 – Go Live:	Included
1	Credit for Extension of current web provider services	-\$1,010
1	Revize Annual Software Subscription, Tech Support, CMS Updates, Website Hosting, 4 Users, 30GB website storage, 100GB/Month Bandwidth, SSL Certificate pre-paid annual fee:	\$2,975

	Grand Total	\$11,397
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Payment Schedule

Payment Amount	Includes
\$11,397	Year 1 Development and Annual Hosting
\$2,975.00	Year 2 Annual Hosting & Maintenance
\$2,975.00	Year 3 Annual Hosting & Maintenance
\$2,975.00	Year 4 Annual Hosting & Maintenance

Terms:

1. Payments: All Invoices are due upon receipt.
2. Revize requires a check for \$8,422 that will be invoiced for payment due no earlier than May 1,2020
3. Additional content migration, if requested, is available for \$3 per web page or document.
4. Additional bandwidth is available at \$360 per year for each additional 50GB per month.
5. Additional website storage is available at \$1,000 per year for each additional 5GB website storage.
6. This agreement is the only legal document governing this sale & subject to the laws of the State of Illinois.
7. Both parties must agree in writing to any changes or additions to this Sales Agreement.
8. Client understands that project completion date is highly dependent on their timely communication with Revize. Client also agrees and understands that;
 - a. The primary communication tool for this project and future tech support is the Revize customer portal found at <https://support.revize.com>.
 - b. During the project, Client will respond to Revize inquiries within 48 hours of the request to avoid any delay in the project timeline.
9. Revize will provide a free redesign of the website in year 4 of the agreement. This assumes the City agrees to four consecutive years of annual software subscription, tech support, CMS updates, and hosting.
10. Client owns design, content, and will receive periodic updates to the CMS for the life of the contract.
11. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, news items, bid results, low quality images, or data considered non-conforming to new website layout.
12. Storage is limited only to relevant website data.
13. After year 1, client may terminate this Agreement at any time with or without cause upon providing Revize with written notice at least 30 days in advance of the termination date. If client terminates the Agreement, no refund of any portion of an annual bill paid in advance shall be refundable; no future payments shall be required.

Enterprise Revize CMS License

As part of this agreement Revize Software Systems, LLC. provides to the Client a full Enterprise Revize CMS Software license. This software is a proprietary software built and maintained by Revize Software Systems LLC., and is intended to allow for the Client to easily update the content of their website. Client agrees that this license will only be used to maintain the websites included in this agreement. Sharing of the content management system, by the Client, with other entities not identified in this agreement is prohibited.

Revize will maintain, update, and host the Revize CMS during the contract period. In the event that the contract is terminated, for any reason, Revize will provide the latest version of the Revize CMS to the Client. This system will then have the ability to be hosted and used by the Client as long as they wish. Revize will provide reasonable support in transferring the CMS system to the Client's decided upon hosting architecture.

Products Client Owns Include:

- Revize CMS License
- Hosted Website
- Source Files
- All Included Revize Web Applications
- Design & Page Content

AGREED TO BY:

CLIENT

REVIZE

Signature of Authorized Person:

Name of Authorized Person:

_____ **Dylan Johnston**

Title of Authorized Person

_____ **Account Manager**

Date:

Please sign and return to:

dylan@revize.com

Fax 1-866-346-8880

Revize will integrate the following web applications into your website:

Citizen's Communication Center Apps

- Online Forms Application
- Document Center
- Email Notify
- FAQs
- News Center with Facebook/Twitter Integration
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendar
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator
- Web Forms
- Front Page Video

Citizen's Engagement CENTER Apps

- Citizen Request Center with Captcha
- Online Bill Pay
- RSS Feed
- Public Service Request
- Mobile Application

Staff Productivity Apps

- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- Bid Posting Management System via Vendor Registry
- Online Web Form Builder
- Website Content Archiving
- Website Content Scheduling
- Staff Intranet

Site Administration and Security Features

- Audit Trail
- Drag and Drop Menu Management
- Drag and Drop Picture Management
- Drag and Drop Document Management
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode

- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Workflows by Department

Mobile Device and Accessibility Features

- Font Size Adjustment
- WCAG 2.1 AA Compliant
- Accessibility Button
- Alt-Tags
- Responsive Website Design (RWD) for great mobile phone viewing