



**VILLAGE OF WAUCONDA
REGULAR VILLAGE BOARD MEETING MINUTES
101 N. MAIN STREET, WAUCONDA, IL
TUESDAY, JANUARY 8, 2019**

1. CALL TO ORDER

Mayor Knight called the Regular Village Board Meeting to order in the Village Hall at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Boy Scout Troop 90.

3. ROLL CALL

Upon roll call by Clerk Falk-Novak, the following Trustees were present:
Trustees Starkey, Arnswald, Black, Howe, Schlick, Morino.

QUORUM PRESENT

Also present: Kevin Timony (Village Administrator), Deputy Chief Botterman

4. PUBLIC COMMENT:

No public comment.

5. APPROVAL OF AGENDA

(Last Ordinance No. was 2018-O-44) (Last Resolution No. was 2018-R-15)

Motion to Approve the Agenda made by Trustee Morino, second Trustee Schlick.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

6. MOTION TO APPROVE CONSIDERATION OF CONSENT AGENDA BY OMNIBUS VOTE

Motion to approve consideration of Consent Agenda by Omnibus Vote made by Trustee Schlick, second Trustee Howe.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

7. CONSENT AGENDA

A. Approval of the Bills for Payment from December 8, 2018 through December 28, 2018 in the Amount of \$153,009.08

- B. Approval of the Minutes of the December 18, 2018 Regular Village Board Meeting
- C. Approval of an Ordinance Amending Section 119.29 of the Village Code of Wauconda by Adjusting the Number of Authorized Liquor Licenses (*Ordinance No. 2019-O-01*)

8. MOTION TO APPROVE ITEMS A THROUGH C ON THE CONSENT AGENDA

Motion to Approve Items A through C on the Consent Agenda made by Trustee Howe, second Trustee Black.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

9. NEW BUSINESS

Kevin Timony:

Kevin provided an overview of what we will be looking forward to this coming calendar year.

Personnel:

Kevin welcomed the new Public Works Department employee Josh Grogan, who is a Wauconda resident, and will be serving in our Streets Division. He also stated that the new Director of Community Development position has been posted and the target is to have a new hire on-board by this spring.

Spring Budget Process:

The staff is already working on Fiscal Year 2019/20 Budget and will continue with the approach to streamline, add transparency and to continue to look for ways to save on operating costs in an effort to lower our cost of services. Discussions will take place on our capital improvement program for 2019 which will be proposed to the board late February or early March. Also, the street resurfacing program will take place in 2019 which is done every other year. There will be a collection of streets that require resurfacing which will be presented to the board for consideration. The Fiscal Year 2019/20 Budget will be approved in April with an effective date of May 1, 2019.

Strategic Planning:

The Village will be holding a strategic workshop and planning sessions in Summer/Fall 2019 so we can establish some short and long-term goals for the Village and are hoping to obtain community input on this process.

Lake Michigan Water

We will finally receive delivery of Lake Michigan water in 2019. The receiving station on Gilmer Road is ready to go as well as our one-million-gallon ground storage tank which will be painted sometime this spring. Lake Michigan water will be delivered in summer 2019.

Committee Work:

It was a short meeting tonight but he wanted to remind everyone that we do have these time to time as a result of the hard work and lengthy discussions that take place at the Committee level.

2019 Committee Highlights:

- Village Services:
 1. Upon hiring of new Community Development Director, continue to explore streamlining of Village Residential Dwelling Inspection program.
 2. Discuss options to enhance Village Code Enforcement program.
 3. Continue ongoing evaluation of Village operations / opportunities for savings to annual operating costs.

- Economic Development:
 1. Continue discussions with IDOT regarding Wauconda transportation matters (e.g. Case Road turn lane, Rt 12 access, etc.).
 2. Continue efforts on the promotion and development of the TIF District.
 3. Investigate zoning guidelines for “Tiny Houses”.
 4. Explore business outreach/retention efforts with new Community Development Department.

- License & Administration:
 1. Finalize Village personnel Classification & Compensation plan as well as updated Village Personnel Policy Manual.
 2. Discussing guidelines for shoveling snow from sidewalks.
 3. Explore guidelines/regulations for VRBO (Vacation rental by owner) properties.
 4. Ongoing comprehensive review of Village Code.

- Natural Resources
 1. Continue pursuit of solar power opportunities in Village.
 2. Continue recycling programs (textiles, reuse a shoe).
 3. Review regulations concerning Bangs Lake (piers/shore stations, use of lake, etc.).
 4. Investigate implementation of electric car charging stations in municipal parking lot.
 5. Investigate commercial waste franchising and food scraps recycling opportunities.

10. MAYOR’S REPORT

The Mayor wished everyone a “Happy New Year”. He stated as Kevin had mentioned, although there was a short agenda tonight, there was an item that needed to be addressed to assist Bliss in moving forward. He mentioned Administrator Timony has provided him with a sample ordinance that will be reviewed so that when we have a light agenda, we won’t have to meet to just to approve the payment of bills. He will be meeting with Paul Harlow from GovHR tomorrow to review the requirements for our new Community Development Director. The position has been listed, so they are finalizing the information packet for applicants. Also, tomorrow he will be attending the Lake

County Municipal League Board meeting and as a reminder, the LCML's Legislative Breakfast is approaching on February 9th in Round Lake. He also added that one of our goals is to communicate with our residents and we are looking to go back to a hard-copy newsletter to be sent to the residents on a quarterly basis. Currently, we only have approximately 2000 residents signed up for eNews with a low "open rate". We want to reach as many residents as possible with pertinent Village information. He also reminded everyone that the Chamber's Annual Awards dinner will be held on January 19th in Lake Barrington Shores.

11. COMMITTEE REPORTS & TRUSTEE COMMENTS

Trustee Starkey

Trustee Starkey wished everyone a "Happy New Year". The next Economic Development Committee meeting is scheduled for next Tuesday at 5:30 PM.

Trustee Arnswald

There was no report for the Village Services Committee. Once we have the new Community Director position filled, he is looking forward to continuing exploring and streamlining the Village residential dwelling inspection program in an effort to make it easier for our residents. Also, continuing to discuss options to further enhance the Village Code program as long as continue to the on-going evaluation of Village operations to determine where we can save on our annual operating costs. He thanked Kevin, Director Fink and Chief Werms for all they do in helping out the committees.

Trustee Black

The first Cruise Night meeting took place yesterday as they are trying to get off to a good start and stated there is a lot to do during the off-season. He referred to the above Natural Resource Committee 2019 highlights and wants to first sit down with the committee and prioritize so they can put together a hitlist and get it going.

Trustee Howe

He believes we are in good shape entering 2019 and for License and Admin, Administrator Timony has pointed out to him that there are a couple of things in the pipeline that they need to finish up. One item is the finalization of the Personnel Classification and Compensation Plan and they plan on putting the finishing touches on the Village Personnel Policy Manual. Another big item for them, in looking at the new electronic version of the Village Municipal Code that is on line, it appears that some of the changes that were discussed did not take. They will review and finish the clean-up as this was expected with such massive revisions that were made.

Trustee Schlick

Trustee Schlick wished everyone a "Happy New Year" and stated Trustee Arnswald already touched on the Village Services 2019 highlights.

Trustee Morino

Trustee Morino wished everyone a “Happy New Year”.

12. **ADJOURNMENT**

Motion to adjourn made by Trustee Black, Second Trustee Arnswald.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

Adjourn Time 7:13 PM

Cheryl Falk-Novak, Village Clerk