



WAUCONDA POLICE PENSION FUND

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George Roberts III President	Tom Robertson Secretary	Dale Weshinsky Trustee	Bill Glade Trustee	Ron Price Trustee
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MINUTES OF A REGULAR MEETING OF THE WAUCONDA POLICE PENSION FUND BOARD OF TRUSTEES JANUARY 13, 2020

A regular meeting of the Wauconda Police Pension Fund Board of Trustees was held on Monday, January 13, 2020 at 3:30 p.m. in the Building and Zoning Building located at 109 West Bangs Street, Wauconda, Illinois 60084, pursuant to notice.

CALL TO ORDER: Trustee Roberts called the meeting to order at 3:30 p.m.

ROLL CALL:

PRESENT: Trustees George Roberts, Tom Robertson, Dale Weshinsky and Ron Price

ABSENT: Trustee Bill Glade

ALSO PRESENT: Attorney Jeff Goodloe, Puchalski Goodloe Marzullo, LLP (PGM); Amanda Secor, Lauterbach & Amen, LLP (L&A); Tom Sawyer, Sawyer Falduto Asset Management, LLC; Treasurer Tom Lyons, Village of Wauconda; Greg Kiesewetter, Cook Castle Associates, LLC (*arrived at 3:38 p.m.*)

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *November 18, 2019 Regular Meeting:* The Board reviewed the November 18, 2019 regular meeting minutes. A motion was made by Trustee Robertson and seconded by Trustee Weshinsky to approve the November 18, 2019 regular meeting minutes as written. Motion carried by roll call vote.

AYES: Trustees Roberts, Robertson, Weshinsky and Price

NAYS: None

ABSENT: Trustee Glade

Semi-Annual Review of Closed Session Meeting Minutes: There were no closed session meeting minutes for review.

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* L&A informed the Board that due to recently implemented requirements mandated by the IDOI, spousal data will be necessary in order to file the IDOI Annual Statement. L&A recommended issuing Affidavits of Continued Eligibility to all pensioners with the April payroll cycle, to coincide with the fiscal year-end and ensure adequate time to compile the necessary data. A motion was made by Trustee Weshinsky and seconded by Trustee Robertson to authorize L&A to issue Affidavits of Continued Eligibility to all pensioners with the April payroll cycle. Motion carried by roll call vote.

AYES: Trustees Roberts, Robertson, Weshinsky and Price

NAYS: None

ABSENT: Trustee Glade

The Board requested that L&A issue supplemental correspondence to the pensioners with the 2020 Affidavits of Continued Eligibility to provide an explanation for the amended mailing schedule.

2020 IRS Mileage Rate: The Board noted that the IRS standard business mileage rate used for reimbursement decreased to \$0.575 per mile, effective January 1, 2020.

Statements of Economic Interest: The Board noted that the List of Filers must be submitted to the County by the Village by February 1, 2020. Statements of Economic Interest will be sent to all registered filers, who will need to respond by the deadline of May 1, 2020.

ACCOUNTANT’S REPORT: *Village Treasurer’s Report:* There was no Village Treasurer’s Report presented.

Mr. Kiesewetter arrived at 3:38 p.m.

Monthly Financial Report: The Board reviewed the Monthly Financial Report for the eight-month period ending December 31, 2019 prepared by L&A. As of December 31, 2019, the net position held in trust for pension benefits is \$17,970,076.51 for a change in position of \$1,853,752.37. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal. A motion was made by Trustee Weshinskey and seconded by Trustee Robertson to accept the Monthly Financial Report as presented. Motion carried by roll call vote.

AYES: Trustees Roberts, Robertson, Weshinskey and Price

NAYS: None

ABSENT: Trustee Glade

Presentation and Approval of Bills and Additional Bills, if any: The Board reviewed the Vendor Check Report listing disbursements in the amount of \$46,420.89 for the period October 1, 2019 through December 31, 2019 and was presented with the following invoices for approval:

- \$1,055 L&A invoice #41914 dated December 20, 2019 for professional services rendered for the month of November 2019
- \$1,055 L&A invoice #42648 dated January 20, 2020 for professional services rendered for the month of December 2019
- \$825 PGM invoice #0011217 dated January 6, 2020 for the first quarter of 2020 retainer fee and legal services rendered

A motion was made by Trustee Weshinskey and seconded by Trustee Robertson to approve the disbursements shown on the Vendor Check Report in the amount of \$46,420.89 and the additional invoices as presented. Motion carried by roll call vote.

AYES: Trustees Roberts, Robertson, Weshinskey and Price

NAYS: None

ABSENT: Trustee Glade

The Board reviewed the reimbursement to Trustee Weshinskey in the amount of \$176.53 for expenses incurred at the 2019 IPPFA MidAmerican Pension Conference. A motion was made by Trustee Price and seconded by Trustee Roberts to approve the reimbursement to Trustees Weshinskey as presented. Motion carried by roll call vote.

AYES: Trustees Roberts, Robertson and Price

NAYS: None

ABSTAIN: Trustee Weshinskey

ABSENT: Trustee Glade

Trustee Roberts stated that he will remit \$168.18 to the Pension Fund for the 2020 lodging reservation fee he was reimbursed for, due to the cancellation of the 2020 IPPFA MidAmerican Pension Conference.

INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC: *Quarterly Investment Performance Report:* Mr. Sawyer presented the Quarterly Investment Performance Report for the period ending December 31, 2019. As of December 31, 2019, the fourth quarter net return is 4.92% versus the fourth quarter account benchmark of 5.14%. The investment return for the quarter is \$855,039 for an ending market value of \$17,964,704. The current asset allocation is as follows: fixed income at 38.6%, equities at 61.2% and cash equivalents at 0.2%. Mr. Sawyer reviewed the Market Commentary, Equity and Fixed Income Portfolios, Credit Rating Report and Transaction Ledger Report with the Board. A motion was made by Trustee Robertson and seconded by Trustee Weshinsky to accept the Quarterly Investment Performance Report as presented. Motion carried by roll call vote.

AYES: Trustees Roberts, Robertson, Weshinsky and Price
NAYS: None
ABSENT: Trustee Glade

Review/Update Investment Policy: The Board discussed the Investment Policy and determined that no changes are required at this time.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM THE FUND: There were no applications for membership or withdrawals from the Fund.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: There were no applications for retirement or disability benefits.

TRUSTEE TRAINING UPDATES: The Board reviewed the Trustee Training Summary. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: The Board discussed upcoming training opportunities. A motion was made by Trustee Weshinsky and seconded by Trustee Robertson to postpone the approval of training registration fees until the next regular meeting. Motion carried by roll call vote.

AYES: Trustees Roberts, Robertson, Weshinsky and Price
NAYS: None
ABSENT: Trustee Glade

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Approve Annual Cost of Living Adjustments for Pensioners:* The Board reviewed the 2020 Cost of Living Adjustments (see attached) calculated by L&A. A motion was made by Trustee Weshinsky and seconded by Trustee Price to approve the 2020 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call.

AYES: Trustees Roberts, Robertson, Weshinsky and Price
NAYS: None
ABSENT: Trustee Glade

Review Trustee Term Expirations and Election Procedures: The Board noted that the active member term currently held by Trustee Robertson and the retired member term currently held by Trustee Roberts are expiring in April 2020. Trustees Robertson and Roberts expressed their interest to remain on the Board, if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member positions and the retired member Trustee position.

Review/Approve – Fiduciary Liability Insurance Renewal: The Board reviewed the fiduciary liability insurance renewal provided by Hudson Insurance Company through Cook Castle Associates, LLC. A motion was made by Trustee Weshinsky and seconded by Trustee Robertson to approve payment of the fiduciary liability insurance renewal premium effective February 1, 2020 through February 1, 2021, in the amount of \$3,508. Motion carried by roll call vote.

AYES: Trustees Roberts, Robertson, Weshinsky and Price
NAYS: None
ABSENT: Trustee Glade

ATTORNEY’S REPORT – PUCHALSKI GOODLOE MARZULLO, LLP: *Legal Updates:* Attorney Goodloe provided legislative updates pertaining to Article 3 Pension Funds; including recent court cases and decisions, as well as consolidation matters.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Robertson and seconded by Trustee Price to adjourn the meeting at 4:20 p.m. Motion carried by roll call vote.

AYES: Trustees Roberts, Robertson, Weshinsky and Price
NAYS: None
ABSENT: Trustee Glade

The next regular meeting is scheduled for April 13, 2020 at 3:30 p.m.

Board President or Secretary

Minutes approved by the Board of Trustees on _____

Minutes prepared by Amanda Secor, Pension Services Administrator, Lauterbach & Amen, LLP