



**VILLAGE OF WAUCONDA  
LICENSE & ADMINISTRATION COMMITTEE MEETING  
101 N. MAIN STREET - WAUCONDA, IL**

**FEBRUARY 19, 2019  
5:30 P.M.**

**MINUTES**

**1. CALL TO ORDER**

Chairman Howe called the meeting to order at 5:30 p.m.

<b><u>Committee Attendance:</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Trustee Tim Howe, Chair	X	
Trustee Ken Arnsward, Deputy Chair	X	
Trustee Chuck Black	X	

**Also in Attendance:**

Trustee Linda Starkey, Trustee Rich Morino, Mayor Lincoln Knight, Village Administrator Kevin Timony

**2. APPROVAL OF MINUTES**

The minutes of the January 22, 2019 meeting were approved.

**3. OLD BUSINESS**

a. Discussion – Sidewalk Snow and Ice Removal Regulations

The Committee began the discussion by reviewing recent outreach by the Chamber of Commerce to the downtown business community. The Committee discussed that most of the downtown businesses are in favor of having regulations to remove snow and ice from sidewalks. The Committee continued by reviewing the various rules and guidelines for snow and ice removal from other area communities.

Chairman Howe commented that he liked the Barrington and Crystal Lake ordinance language. He added that under state law businesses would be free from liability if snow and ice removal is required by the Village. Trustee Black stated that he would like to continue this pursuit and that he hopes residents and business owners can work together and that this could ultimately expand village-wide. Chairman Howe expressed that he is

concerned with elderly and disabled residents and that the Village would need to determine how to enforce an ordinance with these individuals. Administrator Timony stated that if the Village were to pass an ordinance with snow and ice removal regulations that the ordinance could be enforced on a complaint driven basis versus a proactive/fine driven basis. Trustee Morino stated that he likes the complaint driven format. Trustee Starkey commented that she would like to pursue removal regulations and that she is in favor of the Barrington language. She added that Wauconda is a very walkable downtown and that an ordinance would help prevent situations where residents are forced to walk on Main Street around snow.

The Committee continued by discussing possible ordinance language. Chairman Howe commented that he likes the concept of tying regulations to zoning classifications. He added that he would be in favor of village-wide regulations if the program enforcement was primarily complaint driven. Trustee Arnswald stated that he agrees with the group and added that businesses should want to clear snow from the sidewalk in front of their business for their customers and that he does not like seeing residents have to walk on streets.

The Committee discussed the concept of a downtown business district and utilizing funds to pay for snow and ice removal. Chairman Howe commented that this model would use tax dollars to benefit one group of businesses over others. The Committee discussed the concept of the downtown hanging baskets and the private donations and fundraising that go into this model and the possibility of a similar public/private partnership for snow and ice removal. The Committee also discussed the concept of an adopt-a-sidewalk program for local civic groups to clear designated sections of sidewalks. Chairman Howe stated that these ideas can be explored further in the off-season, which will also provide time to obtain feedback from the business community.

After further discussion, the Committee directed staff to draft an ordinance that follows the Barrington model and that includes a \$50 fine. Chairman Howe asked that the draft ordinance be available for review by the Committee at the next meeting.

#### **4. NEW BUSINESS**

There was no new business.

#### **5. PUBLIC COMMENT**

There were no public comments.

#### **6. ADJOURNMENT**

The meeting was adjourned at 6:23 p.m.