



**VILLAGE OF WAUCONDA
REGULAR VILLAGE BOARD MEETING MINUTES
101 N. MAIN STREET, WAUCONDA, IL
TUESDAY, APRIL 7, 2020**

1. CALL TO ORDER

Mayor Knight called the Regular Village Board Meeting to order at 6:15 PM. As a result of Governor Pritzker's Stay-At-Home order due to COVID-19, this meeting was conducted remotely via WebEx. The agenda posted included WebEx instructions as follows: Join by phone: 1-408-418-9388 Meeting number (access code): 624 306 808. The meeting was delayed 15 minutes with a 6:15 start as some attendees experienced a few minor technical issues which were quickly resolved.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Knight.

3. ROLL CALL

Upon roll call by Clerk Falk-Novak, the following Trustees were present:
Trustees Black, Howe, Schlick, Morino, Shaw, Sode

QUORUM PRESENT

Also present: Kevin Timony (Village Administrator), Brad Fink (Director of Public Works), Dave Wermes (Police Chief), Greg Anderson (Director of Community Development), Tom Lyons, (Finance Director)

4. PROCLAMATION

A. Autism Awareness Month

Mayor Knight presented the Autism Awareness Month Proclamation

5. PUBLIC COMMENT:

No public comments were received.

The Public was invited to submit comments by 5:30 PM, Tuesday, April 7, 2020, so they could be read at the beginning of the meeting under Public Comment. Any comments received during the meeting were to be held until the end of the meeting. Public comments are limited to three minutes per person. It was requested that Public comments be emailed to cfalknovak@Wauconda-il.gov and contain the name, street address, and contact information followed by the public comment and agenda item, if applicable. The Public with no access to email was encouraged to leave a message with the Wauconda Village Hall by calling 847-526-9600.

6. APPROVAL OF AGENDA

(Last Ordinance No. was 2020-O-02) (Last Resolution No. was 2020-R-00)

Motion to Approve the Agenda made by Trustee Sode, second Trustee Shaw.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

7. MOTION TO APPROVE CONSIDERATION OF CONSENT AGENDA BY OMNIBUS VOTE

Motion to Approve Consideration of Consent Agenda by Omnibus Vote made by Trustee Shaw, second Trustee Morino.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

8. CONSENT AGENDA

- A. Approval of the Bills for Payment from February 21, 2020 to March 6, 2020 in the Amount of \$318,025.53
- B. Approval of the Bills for Payment from March 7, 2020 to March 27, 2020 in the Amount of \$321,617.83
- C. Approval of the Minutes of the March 3, 2020 Regular Village Board Meeting
- D. Approval of the Minutes of the March 3, 2020 Executive Session
- E. Approval of the Minutes of the March 23, 2020 Special Village Board Meeting
- F. Approval of an Ordinance Amending Ordinance No. 2019-0-11 and Adjusting the Number of Authorized Liquor Licenses in Section 119.29 of the Village Code (*Ordinance No. 2020-O-03*)

9. MOTION TO APPROVE ITEMS A THROUGH F ON THE CONSENT AGENDA

Motion to Approve Items A through F on the Consent Agenda made by Trustee Morino, second Trustee Schlick.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

10. NEW BUSINESS

- A. Approval of a Resolution Extending the Declaration of Local State of Emergency for the Village of Wauconda (*Resolution No. 2020-R-01*)

Kevin Timony (Village Administrator)

On March 23, 2020, at the Special Village Board Meeting, an Ordinance was approved that amended our Village Code to follow state statute to give the Mayor authority to declare a

State of Emergency if necessary. On March 27, 2020, Mayor Knight took that action and declared a State of Emergency for the Village of Wauconda. This resolution being presented extends this declaration of a local emergency. For clarification, this process is followed to ensure that the Village has access to various resources, equipment, and financing during this difficult time. This also allows the Mayor to take steps outside of our standard process to help ensure the continuity of Government. This would include deferring of certain water and sewer shut-offs, collection and charging late payments on our water and sewer system, extending the deadlines on certain business permits and fees, as well as liquor license renewal fees. This extension would be valid until the next scheduled Village Board Meeting to take place on April 21, 2020.

Motion to Approve Resolution Extending the Declaration of Local State of Emergency for the Village of Wauconda made by Trustee Schlick, second by Trustee Howe.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

B. Approval of a Resolution Adopting the Complete Street Policy (*Resolution No. 2020-R-02*)

Brad Fink (Director of Public Works)

The Village is currently pursuing Surface Transportation Funding (STP) for our Main Street project. As they were going through the application process, they noticed that one of the check items that they can get significant points towards the approval for this funding is if we have a Complete Streets Policy in which the Village does not currently have in place. In reviewing the Policy, it was determined that the Village was already completing many of the requirements so they will proceed with the implementation of this Policy.

Motion to Approve Resolution Adopting the Complete Street Policy made by Trustee Howe, second by Trustee Black.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

C. Discussion: Special Use Permit – Trio Pylon Sign (512 W. Liberty Street)

Greg Anderson (Director of Community Development)

Greg mentioned that Jeff Smith and John Graham of Graham Enterprise were also on the WebEx conference who are proposing a new pylon sign at their newly remodeled service center located at 512 W. Liberty Street (BP). In the packet provided to the board, the existing sign stands at about 20 feet with the newly proposed sign standing at 27 feet. They will be preserving the current location of the sign but are requesting a surface area increase from 100 square feet to 120 square feet per side, which results in an approximate 120 square foot increase. This will be a gateway type sign entrance feature, and the current sign Ordinance would require board approval due to the size variance. Mr. Graham presented

and gave some background with his connection to Wauconda, and he discussed the proposed sign specifications in detail. Mayor Knight shared his concerns regarding the size of the proposed sign and asked if there was some way to scale it back. Trustee Howe stated usually included in the agenda packet would be a graphic representation of what the sign would look like on the street. It's difficult for him to determine if he is in favor of or against without knowing what it is going to look like in that spot. Trustee Sode asked if they could supply the board with a rendering of the sign in the location it will be placed so it would give them a scale of magnitude, which will help them decide. Greg will work with John and Jeff on providing day and night renderings of the sign on the property and this will be brought back to the board at the April 21, 2020, Village Meeting.

11. MAYOR'S REPORT

The Mayor thanked everyone for their work over the last several weeks and with the staff's flexibility with putting in different hours and times. He also thanked the Police Department and Fire District as everyone has changed their whole way of life right now, and he appreciates everyone's work and asked that we support our local businesses with pick-up and delivery. He mentioned the new sign at Lindy's "Wauconda Strong" and said we are all in this together.

12. COMMITTEE REPORTS & TRUSTEE COMMENTS

Trustee Black

He wanted to thank everybody who is working above and beyond what they usually do in helping us to get through all of this. He also wanted to remind everyone to stay home when you can, but if you have to go out, remember your spacing and remember your mask. If we keep working on this together, we will be able to flatten the curve and keep as many people healthy as we can.

Trustee Howe

No comment as Trustee Howe, due to a commitment, had to leave the meeting at 6:59 PM after the discussion was completed on item 10 – C.

Trustee Schlick

No comment.

Trustee Morino

No comment.

Trustee Shaw

He thanked everyone, as so many people are doing so much with everyone stepping up and volunteering. He reminded everyone about the Wauconda/Island Lake Food Pantry as they need

our support right now, with so many families being affected by the current events. It's painful to see people who can't feed their family and asked food or cash donations.

Trustee Sode

No comment.

13. PUBLIC COMMENT (If Needed)

No public comments received.

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14. ADJOURNMENT

Motion to adjourn made by Trustee Black, second Trustee Sode, all in favor.

Ayes 5 Nays 0

MOTION DECLARED CARRIED

Adjourn Time 7:03 PM

Cheryl Falk-Novak, Village Clerk