



**VILLAGE OF WAUCONDA  
REGULAR VILLAGE BOARD MEETING MINUTES  
101 N. MAIN STREET, WAUCONDA, IL  
TUESDAY, JUNE 2, 2020**

**1. CALL TO ORDER**

Mayor Knight called the Regular Village Board Meeting to order at 6:00 PM.

To comply with social distancing requirements and the guidelines in Phase 3 of the Restore Illinois plan, the following information was provided on the Meeting Agenda: this meeting may be accessed remotely via YouTube Live Stream at the following web address: <https://youtu.be/tgWY5LPWM1k>

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Knight.

**3. ROLL CALL**

Upon roll call by Clerk Falk-Novak, the following Trustees were present:  
Trustees Black, Howe, Schlick, Morino, Shaw, Sode

**QUORUM PRESENT**

Also present: Kevin Timony (Village Administrator), Brad Fink (Director of Public Works), Greg Anderson (Director of Community Development) – attended remotely, Tom Lyons (Finance Director) – attended remotely

**4. PUBLIC COMMENT:**

No public comments were received.

The Public was invited to submit comments by 5:30 PM, Tuesday, June 2, 2020, so they could be read at the beginning of the meeting under Public Comment. Any comments received during the meeting were to be held until the end of the meeting. Public comments are limited to three minutes per person. It was requested that Public comments be emailed to [cfalknovak@Wauconda-il.gov](mailto:cfalknovak@Wauconda-il.gov) and contain the name, street address, and contact information followed by the public comment and agenda item, if applicable. The Public with no access to email was encouraged to leave a message with the Wauconda Village Hall by calling 847-526-9600.

**5. APPROVAL OF AGENDA**

*(Last Ordinance No. was 2020-O-05) (Last Resolution No. was 2020-R-09)*

Mayor Knight amended the agenda to reflect that there would not be an Executive Session.

Motion to Approve the Agenda made by Trustee Sode, second Trustee Shaw.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

**6. MOTION TO APPROVE CONSIDERATION OF CONSENT AGENDA BY OMNIBUS VOTE**

Motion to Approve Consideration of Consent Agenda by Omnibus Vote made by Trustee Shaw, second Trustee Morino.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

**7. CONSENT AGENDA**

- A. Approval of the Bills for Payment from May 9, 2020 to May 22, 2020 in the amount of \$808,147.62
- B. Approval of the Minutes of the May 19, 2020 Regular Village Board Meeting
- C. Approval of the Minutes of the May 19, 2020 Executive Session
- D. Approval of a Fifth Resolution Extending the Declaration of Local State of Emergency for the Village of Wauconda (*Resolution No. 2020-R-10*)

**8. MOTION TO APPROVE ITEMS A THROUGH D ON THE CONSENT AGENDA**

Motion to Approve Items A through D on the Consent Agenda made by Trustee Morino, second Trustee Schlick.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

**9. NEW BUSINESS**

- A. Authorization to Award a Contract to IHC Construction Companies, LLC for the Larkdale Storm Sewer Rehabilitation Project for an Amount Not to Exceed \$53,500

Brad Fink (Director of Public Works)

This was initially included in last year's budget, which was carried over to this year's proposed budget. The proposed improvements include the repair and lining of the 15, 24, and 42-inch storm sewers located in the Larkdale subdivision. The original engineer's estimate for the project was \$122,690. Grant funding for \$60,000 was obtained for this project, and three bids were sent to the Village and opened on April 30, 2020. IHC Construction Companies provided the lowest bid for \$53,500. This bid is considerably lower than the engineer's estimate because the engineer's estimate was based on slip lining all of the pipes. After further investigation, reviewing alternatives and repair techniques, they were able to get this price down considerably. They have never used the recommended sprayable microsilica restoration mortar, so they contacted several municipalities who have used this process and confirmed successful results.

Motion to Award Contract to IHC Construction Companies, LLC for the Larkdale Storm Sewer Rehabilitation Project for an Amount Not to Exceed \$53,500 made by Trustee Schlick, second Trustee Howe.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

B. Discussion: Draft FY 20/21 Water/Sewer Fund, Water/Sewer Capital Fund, MFT Fund, and Non-Operating Fund Budgets

Administrator Timony and Tom Lyons (Finance Director) presented the Draft FY 20/21 Water/Sewer Fund, Water/Sewer Capital Fund, MFT Fund, and Non-Operating Fund Budgets. Highlights of the presentation are as follows:

Administrator Timony stated we are a little behind in the preparation of the budget due to the pandemic and staffing challenges with a remote workforce but are still on track to meet our legal obligation, which is the appropriation by the end of July. We are positioned to approve the final budget at the next Village Meeting on June 16, 2020, and then our appropriation Ordinance approved at the last meeting in July.

• **WATER/SEWER FUND REVENUE HIGHLIGHTS**

- Overall operating revenues are up 22% (\$1,157,790) from the FY 19/20 budget.
- Scheduled water/sewer rates effective July 1, 2020:

Combined water/sewer (per 1,000 gallons)	\$18.96
Water service only (per 1,000 gallons)	\$09.85
Sewer service only (per 1,000 gallons)	\$09.11

• **WATER/SEWER FUND EXPENSE HIGHLIGHTS**

- Overall operating expenses are up 15% (\$803,040) from the FY 19/20 budget
- Items of Note:
  - Full year of Lake Michigan water purchase from CLCJAWA
  - Increase to IEPA loan repayment for West Group extension
  - First year of West Group connection fee payment to CLCJAWA (\$253,000)
  - New line item accounts for MXU battery replacements (\$40,200) and hydrant replacements (\$10,000)
  - Increase to Public Works Fleet Replacement contribution in each division (\$75,000 total)

A discussion took place with regards to the potential of freezing the current water rates and not proceeding with the scheduled increase effective July 1, 2020. A common reserve policy is to have 25% of operating expenses on hand. Based on projected FY 20/21 operating expenses, the Village's unrestricted cash balance is well above the 25% target, and this provides the Village with an opportunity to freeze water/sewer rates for FY 20/21.

The consensus of the board, as a result of the pandemic, is to freeze the rates this year given the economic situation our residents and businesses are facing. An ordinance amending the 2018 rate plan will be prepared for the June 16 Board meeting, and the FY 20/21 projected revenues would be updated accordingly.

The board motioned the approval of the draft and directed Administrator Timony to proceed with the final FY 20/21 Budget to be approved at the June 16, 2020, Regular Village Board meeting.

## **10. MAYOR'S REPORT**

He thanked all who have helped out with opening the businesses. He thanked Maria at the Chamber and mentioned she had been a great help. The Village has reached out to many of the businesses and is assisting those who want to open at this time. He thanked the Police Department and all the residents with all that has been going on for the last few days. He asked everyone to be safe and help each other out when we can.

A few months ago, he had proposed a banner program honoring our veterans from Wauconda. They have been working with the American Legion and had fourteen available poles; however, we only received sponsorship for four or five of the poles. He discussed this with Mike Jungles, and Mike was able to successfully secure sponsors for all the remaining poles and thanked him for all his help in making this happen in just a few days.

## **11. COMMITTEE REPORTS & TRUSTEE COMMENTS**

### **Trustee Black**

He thanked the Village and Public works for all their help with the flooding that recently took place in the LVVA neighborhood. He thinks it is great to see local businesses opening back up and with the lake re-opening in the next day or so, this will bring back some normalcy to the community.

### **Trustee Howe**

He thanked the businesses that are reopening for all the work that they have done to comply as he knows it is a lot of expense and effort. He appreciates all the hard work they are doing to get Wauconda to start looking like Wauconda in the summer, seeing people on the streets and at the restaurants even if it's just outside. He is also thankful that the lake has been re-opened, which helps reduce the level of frustration. Everyone has been working hard and offered his kudos to the Village staff for managing through this challenging period and stated they all have been great and to all the residents for their patience, which has not been easy.

### **Trustee Schlick**

It's great to see Wauconda start to open back up and get back to some level of normalcy, and he asked everyone to be patient, be safe, and be kind.

### **Trustee Morino**

He thanked the staff for the preparation of the budget-making it more digestible and easier to understand. He thanked them for all the work that they have done and all the preparation. He is excited that part of the Village is opening back up, but he asks everyone to remain safe and use caution. He said you need to look at where you are getting your information, and you need to be conscious as this situation is unprecedented.

### **Trustee Shaw**

He offered his thanks to Kevin, Brad, Public Works, Administrative Staff, and the Police Department as they have been doing a great job and have been very busy. He is very excited that businesses are reopening and asked everyone to follow the rules as we do not want to go backward.

### **Trustee Sode**

He thanked Kevin, Brad, and Tom on the easy read in preparing the budget drafts and let them know it was appreciated. He said, let's get out there and support our local businesses and be safe.

## **12. PUBLIC COMMENT**

No public comments were received.

The Public was invited to submit comments by 5:30 PM, Tuesday, June 2, 2020, so they could be read at the beginning of the meeting under Public Comment. Any comments received during the meeting were to be held until the end of the meeting. Public comments are limited to three minutes per person. It was requested that Public comments be emailed to [cfalknovak@Wauconda-il.gov](mailto:cfalknovak@Wauconda-il.gov) and contain the name, street address, and contact information followed by the public comment and agenda item, if applicable. The Public with no access to email was encouraged to leave a message with the Wauconda Village Hall by calling 847-526-9600.

## **13. ADJOURNMENT**

Motion to adjourn made by Trustee Howe, second Trustee Black, all in favor.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

Adjourn Time 6:57 PM

---

Cheryl Falk-Novak, Village Clerk