



**VILLAGE OF WAUCONDA
REGULAR VILLAGE BOARD MEETING MINUTES
101 N. MAIN STREET, WAUCONDA, IL
TUESDAY, JUNE 16, 2020**

1. CALL TO ORDER

Mayor Knight called the Regular Village Board Meeting to order at 6:00 PM.

To comply with social distancing requirements and the guidelines in Phase 3 of the Restore Illinois plan, this meeting may be accessed remotely via YouTube Live Stream at the following web address: https://youtu.be/ZdO_RCBTWvk

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Knight.

3. ROLL CALL

Upon roll call by Clerk Falk-Novak, the following Trustees were present:
Trustees Black, Howe, Schlick, Morino, Shaw, Sode

QUORUM PRESENT

Also present: Kevin Timony (Village Administrator), Brad Fink (Director of Public Works),
The following attended the meeting remotely: Tom Lyons (Finance Director), Dave Wermes
(Police Chief), Rudy Magna (Village Attorney)

4. PUBLIC COMMENT:

No public comments were received.

The public was invited to submit comments by 5:30 PM, Tuesday, June 16, 2020, so they could be read at the beginning of the meeting under Public Comment. Any comments received during the meeting were to be held until the end of the meeting. Public comments are limited to three minutes per person. It was requested that Public comments be emailed to cfalknovak@Wauconda-il.gov and contain the name, street address, and contact information followed by the public comment and agenda item, if applicable. The public with no access to email was encouraged to leave a message with the Wauconda Village Hall by calling 847-526-9600.

5. APPROVAL OF AGENDA

(Last Ordinance No. was 2020-O-05) (Last Resolution No. was 2020-R-10)

Regular Village Board
Meeting Minutes
June 16, 2020

Motion to Approve the Agenda made by Trustee Sode, second Trustee Shaw.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

6. MOTION TO APPROVE CONSIDERATION OF CONSENT AGENDA BY OMNIBUS VOTE

Motion to Approve Consideration of Consent Agenda by Omnibus Vote made by Trustee Shaw, second Trustee Morino.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

7. CONSENT AGENDA

- A. Approval of the Bills for Payment from May 23, 2020 to June 5, 2020 in the Amount of \$236,592.75
- B. Approval of the Minutes of the June 2, 2020 Regular Village Board Meeting
- C. Approval of a Sixth Resolution Extending the Declaration of Local State of Emergency for the Village of Wauconda (*Resolution No. 2020-R-11*)
- D. Approval of a Resolution Approving and Releasing Certain Executive Session Minutes and Preserving Classified Status of Certain Portions of Executive Session Meetings of the Village Board (*Resolution No.2020-R-12*)

8. MOTION TO APPROVE ITEMS A THROUGH D ON THE CONSENT AGENDA

Motion to Approve Items A through D on the Consent Agenda made by Trustee Morino, second Trustee Schlick.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

9. OLD BUSINESS

- A. Approval of Fiscal Year 2020/2021 Budget

Kevin Timony (Village Administrator)

At the last two Village Board meetings, the Board reviewed the proposed Fiscal Year 2020/2021 Budget. The changes that were discussed were reflected in the packet memo and incorporated into the final budget. As previously discussed, the final budget included COVID-19 restrictions and impacts and was a delayed process as a result of the pandemic. However, we are still on target to meet our appropriation deadline. He also noted that the estimated sales tax for March and April is coming in much higher than originally anticipated, which is good news. Even the forecasting for income tax and MFT are coming

Regular Village Board
Meeting Minutes
June 16, 2020

in higher than we budgeted for, which is also some positive news. He and Tom will be working together to compile a monthly summary, which will be provided to the Board to show how our revenues are projecting and tracking throughout the year, which should begin in July or August.

Motion to Approve Fiscal Year 2020/2021 Budget made by Trustee Schlick, second Trustee Howe.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

- B.** Approval of an Ordinance Amending the Annual Rate Schedule to Modify Water and Sewer Service Rates for the Combined Waterworks and Sewerage System (*Ordinance No. 2020-O-06*)

Kevin Timony (Village Administrator)

At the last Village Board Meeting, the sewer and water budget was discussed. The upcoming projected water/sewer rate increase was reviewed, and based on cash on hand that the Village has and based on lower than budgeted actual expenses, the Village is in position to freeze rates for this upcoming year.

Motion to Approve Ordinance Amending the Annual Rate Schedule to Modify Water and Sewer Service Rates for the Combined Waterworks and Sewerage System made by Trustee Howe, second Trustee Black.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

10. NEW BUSINESS

- A.** Approval of an Ordinance Providing for the Regulation of Packaged Liquor, Mixed Drinks, and Cocktails Being Delivered for Consumption Off Licensed Premises by Establishing Provisions to Section 119.69 of Chapter 119 of Title XI of the Wauconda Code of Ordinances (*Ordinance No. 2020-O-07*)

Kevin Timony (Village Administrator)

One of the State's recent adoptions is to loosen restrictions on liquor sales. Delivery of liquor and to go cocktails has been approved by the State. The Village is adopting these guidelines in the Village Code for enforcement purposes. The Village does have the option to enhance the restriction or prohibit outright should the need arise.

Motion to Approve Ordinance Providing for the Regulation of Packaged Liquor, Mixed Drinks, and Cocktails Being Delivered for Consumption Off Licensed Premises by

Establishing Provisions to Section 119.69 of Chapter 119 of Title XI of the Wauconda Code of Ordinances made by Trustee Black, second Trustee Sode.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

11. MAYOR'S REPORT

He thanked Administrator Timony, Director Lyons, and staff for providing the information for the budget. It was delayed due to the pandemic, but we are getting through it and making adjustments. The Village has been working with the Chamber and business owners with getting businesses back open. Strawberry Moon will be utilizing the vacant area at Whippletree for outside entertainment. He thanked Director Anderson and Sherry for all their work with plans and permits and making things happen quickly.

With regards to water billing, the Village will continue not to charge late fees or perform shut-offs for the month of June. He also thanked the Board for their decision to freeze the water rates for the coming year, which will help the residents. He thanked Chief Wermes, Director Fink, the Police, and Public Works for preparing the Village for the demonstration. Although the Village was prepared, the event went smoothly and very well.

He mentioned that the facilities were cleaned and disinfected recently, and tomorrow the protective windows will be installed in the lobbies. It is anticipated that the Village and Community Development buildings will be open to the public on Monday.

Commented [CF1]:

12. COMMITTEE REPORTS & TRUSTEE COMMENTS

Trustee Black

He thanked Kevin and Tom for their work on the budget and stated it was nicely done. He is very pleased with the decision to freeze the water rates for the upcoming year. He was thankful for mother nature for having such great weather, which helped the businesses re-open with outdoor dining. He also thanked everyone involved in making this happen.

Trustee Howe

He thanked the budget team for not only giving them a good format and a way to work through it but also for the good work that they do throughout the year in managing the Village finances so that despite what has been going on, we are in decent shape especially relative to a lot of other communities. He congratulated everyone that is involved in making sure that the Village is in this good position that we can, in fact, hold the rates on the water and sewer. He also wanted to add his thanks to the folks that were involved in the demonstration, as it was nice to see people peacefully expressing themselves. He offered a special thanks to our Police Department for really being an example of what good policing is. We have a great Police Department, and they make it

easy for us to stand in front of our residents and say, “Hey, it is possible to get it right – we did it right.”

Trustee Schlick

He thanked Kevin and the staff for a tremendous budget presentation. They made it easy to digest and also make it easier for the residents as well. He said, holding the line on the water rates will help residents who are struggling. He thanked the Chief for his preparation for the demonstration. He was able to sit in from a professional side, and he was able to see all the work and planning that went into it, which was outstanding. He is glad that nothing happened, but you always have to prepare for the worst and hope for the best.

Trustee Morino

He couldn't be prouder of the staff and what they have done in presenting options on how to manage our finances. Not just for the current crisis, we are going through but to give them the insight on an ongoing basis on how revenue is doing so they can react and not discover the problem after it has occurred. He is tremendously pleased with this along with the insight that they are receiving, which allows them to make changes, monitor, and react as necessary. He also mentioned that he could not be more pleased with the Wauconda Police Department. Their professionalism, their community outreach, and the level of trust that the community has in them in making sure things are going the right way. He thanked Chief Wermes and staff for the way they conduct themselves and for the way that they manage the Village of Wauconda.

Trustee Shaw

He thanked Kevin, Tom, and the budget team as they did a great job. He also agreed that our Police Department is awesome and also thanked Public Works for their planning and preparation in anticipation of the demonstration. He was not able to attend but was thankful that it was peaceful and appreciated everything that was done.

Trustee Sode

He provided an update with regards to the Police Commission. He mentioned last Wednesday there was a special meeting, and they are approving the amendment of the rules to allow providing qualified procedures for candidates holding certificates from the Illinois Law Enforcement Training Standards Board, commonly known as the “Transfer List.” In the past, trying to find suitable candidates has been a struggle. The last list, which expired last April of 32 candidates, had only one qualified candidate. The current list has 31 candidates, which has resulted in 20 candidates to interview. The transfer list allows already qualified candidates to go on a list and allows us to hire them, but they still have to go through a procedure. He also mentioned that Deputy Chief Botterman and Police Officer Weshinsky have put in for retirement, so we are going to be looking for candidates. He also wished everyone a Happy Father's Day.

13. PUBLIC COMMENT (If Needed)

Regular Village Board
Meeting Minutes
June 16, 2020

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14. EXECUTIVE SESSION

- A. (5 ILCS 120/2(C)(1)) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body
- B. (5 ILCS 120/2(C)(2)) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

Motion to move into Executive Session made by Trustee Sode, second Trustee Shaw at 6:17 PM.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

15. RETURN TO OPEN SESSION

Motion to reconvene from Executive Session at 6:31 PM.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

16. ADJOURNMENT

Motion to adjourn made by Trustee Shaw, second Trustee Howe, all in favor.

Ayes 6 Nays 0

MOTION DECLARED CARRIED

Adjourn Time 6:32 PM

Cheryl Falk-Novak, Village Clerk