



**VILLAGE OF WAUCONDA  
LICENSE & ADMINISTRATION COMMITTEE MEETING  
101 N. MAIN STREET - WAUCONDA, IL**

**JUNE 17, 2019  
5:30 P.M.**

**MINUTES**

**1. CALL TO ORDER**

Chairman Morino called the meeting to order at 5:30 p.m.

<b><u>Committee Attendance:</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Trustee Rich Morino, Chair	X	
Trustee Tim Howe, Deputy Chair	X	
Trustee Tom Shaw	X	

**Also in Attendance:**

Trustee Chuck Black, Trustee Adam Schlick, Trustee Jeff Sode, Mayor Lincoln Knight, Village Administrator Kevin Timony

**2. APPROVAL OF MINUTES**

The minutes of the February 19, 2019 meeting were approved.

**3. OLD BUSINESS**

a. Draft Ordinance – Sidewalk Snow and Ice Removal Regulations

The Committee began the discussion by reviewing the previous Committee discussions from the winter meetings, including the development of the proposed draft ordinance. Deputy Chair Howe commented that enforcement of the ordinance would be complaint driven and that the intent of the ordinance is to promote voluntary compliance with the hope that businesses and residents work together to achieve compliance. Trustee Black commented that he expects most residents and businesses to help each other with snow and ice removal. Chair Morino added that, as proposed, any fines through the ordinance would only come after several attempts for compliance.

Trustee Shaw stated that he is concerned about snow piling-up at the corners of sidewalks and that it is not reasonable to ask residents or businesses to remove snow/ice in those

circumstances. Deputy Chair Howe advised that Public Works should be able to provide input regarding those situations. Administrator Timony commented that Public Works typically does clear-out high traffic corners, but that this is usually once a snow event has ended. He added that the priority during a snow event is clearing streets first. Trustee Shaw asked if the Village would remove snow from un-shoveled sidewalks, similar to what the Village does with un-mowed properties. Administrator Timony advised that the grass situations are different than the snow, specifically that there are fewer high-grass properties versus potential un-shoveled sidewalks. He continued that the Village uses private landscapers to mow these properties and that the Village does not have the resources to shovel every un-shoveled sidewalk in the Village.

Resident Glenn Starkey commented to the Committee about his snow clearing process and provided the group with a history of his concerns and requests for an adopt-a-sidewalk program. He provided the Committee with a sample program description. He also advised that he would be willing to continue volunteering to clear the Main Street sidewalks if the Village would enter into a hold-harmless agreement. Administrator Timony commented that at the previous Committee meeting the group discussed the concept of an adopt-a-neighbor program wherein a resident whom is unable to shovel their sidewalk may request assistance and the Village can help match these residents with volunteers. Deputy Chair Howe commented that the Village's current adopt-a-roadway program is dormant and he questioned who would manage the adopt-a-sidewalk program. Trustee Black stated that he is unsure how the Village would monitor this program to ensure each adopted sidewalk was actually being cleared. He added that the adopt-a-roadway program is different as these groups only need to meet once or twice per year and that the work being performed does not impact the use of the road, whereas the proposed adopt-a-sidewalk program would have a direct impact on the use of the sidewalk and would require much more frequent coordination.

Deputy Chair Howe stated that the feedback from the downtown businesses on the snow shoveling ordinance idea was generally positive. He advised that the Committee should distribute a copy of the draft ordinance to the Chamber of Commerce to get feedback from the downtown business group. Mr. Starkey asked about the option of having the Public Works Department clear snow in the downtown and provided examples of other area communities that provide this service.

The Committee discussed general problem areas in the Village when snow accumulates and possible options for addressing these issues. Specifically, the Committee discussed the downtown sidewalks and corners and various sidewalks near schools and bus stops.

Chair Morino asked that if this draft ordinance were implemented would the Village have the capacity to deal with complaints. Administrator Timony advised that he believes the Village would. Trustee Sode commented that he believes the proposed draft ordinance is a great start and that this will help to make everyone aware of needing to do their part.

After further discussion, Chair Morino stated that there is consensus that the draft ordinance is OK as presented and requested that staff share the draft ordinance with the Chamber of Commerce to get feedback from the downtown businesses.

**4. NEW BUSINESS**

There was no new business.

**5. PUBLIC COMMENT**

There were no public comments.

**6. ADJOURNMENT**

The meeting was adjourned at 6:31 p.m.