



## **Authorization for Direct Debit/Auto Pay** Wauconda Resident Sewer & Water Billing

This document authorizes the Village of Wauconda to electronically debit the account noted below with all charges, adjustments, or late fees incurred by the Account Holder, and authorizes the financial institution holding the Account to post all such entries.

### **Sewer & Water Account Holder Information**

Account Holder Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Billing Account Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

### **Bank Account Information**

Bank Account Type:      \_\_\_\_\_ Savings Account      \_\_\_\_\_ Checking Account  
(attach voided check)

Bank Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Signature of Account Holder: \_\_\_\_\_ Date: \_\_\_\_\_

Notes:

- **Please allow one billing cycle for the Direct Debits/Auto Pay to take effect. The Direct Debit/Auto Pay option will be noted on your invoice when it is in effect.**
- This authorization remains in effect until the Village of Wauconda receives a written termination notice from the account holder and the Village has a reasonable opportunity to respond.
- Notify the Village in writing to make changes to any account information supplied above.

**Submit this form and any future notices to:  
Village of Wauconda  
101 N Main St  
Wauconda, IL 60084**